

BOARD OF HEALTH  
BOROUGH OF MOONACHIE  
BERGEN COUNTY, NEW JERSEY

The Regular Meeting of the Board of Health of the Borough of Moonachie is called to order by M. Cinque in the Kathryn E. Flynn Civic Center on November 14<sup>th</sup> 2016 at 7:45pm.

President called for the Pledge of Allegiance to the Flag.

ROLL CALL: M. Cinque, L. Martinez, M. Mezzina, K. Surak- present  
B. Garner- not present  
Attorney Juan Morán, Maria Schmitt, Health Inspector - present  
Councilman Bruce Surak - present

Secretary stated that notice of the meeting was announced in accordance with the Open Public Meeting Act.

Motion by M. Mezzina, second by L. Martinez to adopt the minutes of October 17, 2016.

ROLL CALL: Cinque, Martinez, Mezzina, Surak.

All ayes. So ordered.

**COMMUNICATIONS:**

Bergen County Department of Health Services – Reports for October 2016.

Registrar of Vital Statistics - Reports for October 2016.

Health Consultation – Reports for October 2016.

Bergen County Animal Control- Reports for August and September 2016.

Motion by K. Surak, second by M. Mezzina to file communications.

ROLL CALL: Cinque, Martinez, Mezzina, Surak.

All ayes. So ordered.

**Report from Health Inspector Maria Schmitt:**

Site Inspections-Started site inspections, Graycliff, Prova, Paradiso, Piazza Di Pizza, and Jumbo Garden were okay.

Complaints-Still getting complaints about the garbage, the complaints are not as bad and Maria is stopping by Vanguard during the week.

Retail/Peddler Licenses-They were mailed out by Secretary, will address problems if there are any.

School was inspected, and was fine.

La Isla Tropical- Priscilla Reyes

Maria mentioned that Ms. Reyes had signed up for the class today with the County. The class starts in January. The last time Maria was at the restaurant it was better, now satisfactory.

Secretary did not send out license application for 2017.

M. Cinque spoke about Borough Ordinance regarding owner making an appearance before the Board of Health. Asked why it took so long to sign up for the class.

Ms. Reyes stated that she wanted to sign up in September, but did not due to the business not making money.

M. Cinque explained that it is important to take the class, mentioned violations can close the business. Board wants businesses to be successful.

Maria spoke about how Ms. Reyes taking the class was important because her children took the class but are not working there. Mentioned about the atmosphere in the class is different easier to learn in.

C/Surak- asked about who took food handler class.

Board reviewed the dates for the class Ms. Reyes signed up for. January 5, 12, 19, 26 Feb 2, and 9.

Maria mentioned that it is an 18-hour class.

**OLD BUSINESS:**

-Dog Licenses- Late Fees/Renewal Notice

M. Cinque spoke about late fees and an effective date to C/Surak. Dog licenses are due by January 31<sup>st</sup> and currently there are no late fees. Board reviewed renewal card example from North Arlington. Maria mentioned that other towns have rabies clinics in January in order to license at the same time. C/Surak mentioned about putting dog license information on the Borough website. Discussed passing a resolution regarding late fees for dog licenses. \$10 per

dog effective March 1<sup>st</sup> and summons by April 1<sup>st</sup>. Recommendation to Mayor and Council regarding the fees. Secretary can write summons through code enforcement. Maria mentioned that summons is not a required court appearance. Board discussed what information to include on the mailing; should be straight to the point. Mentioned changing rabies clinics to January. Board discussed sending summons out and process of getting owners to license dogs.

**PUBLIC HEARING:**

President opened Public Hearing.

No one wishing to be heard.

Motion by L. Martinez, second by K. Surak to close Public Hearing.

ROLL CALL: Cinque, Martinez, Mezzina, Surak.

All ayes. So ordered.

**NEW BUSINESS:**

L. Martinez mentioned about the rabies clinic being successful.

Total- about 24/25 and total 12 licenses.

M. Cinque mentioned about the dog canvass, and sending notices out to them to get dog licenses for 2017.

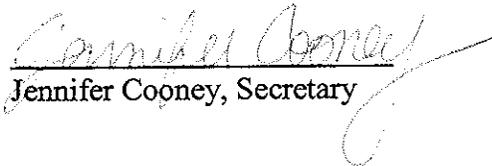
C/Surak spoke about new software for the Tax Department and for Finance. The company also offers pet licensing, Edmunds. He will look into seeing if the Borough can get the software.

Motion by M. Mezzina, second by L. Martinez to adjourn meeting at 8:35pm.

ROLL CALL: Cinque, Martinez, Mezzina, Surak.

All ayes. So ordered.

**ATTEST:**

  
Jennifer Cooney, Secretary