

OATH OF OFFICE

ADMINISTERED BY Mayor Dennis Vaccaro

COUNCILWOMAN KAREN SURAK

BIBLE HELD BY Attorney Migliorino

COUNCILMAN JOHN R. WENDE

BIBLE HELD BY Attorney Migliorino

TAX COLLECTOR LISA CIANNAMEA

BIBLE HELD BY Ethan Ciannamea

REORGANIZATION MEETING called to order, Mayor Dennis Vaccaro in the chair, at the Municipal Building on Monday, January 3<sup>rd</sup>, 2022 at 7:07 P.M.

Mayor called for Pledge of Allegiance to the Flag.

ROLL CALL: Bauer, Cirillo-not present, Kinsella, Martinez, Surak, Wendé-present.

Borough Clerk Stated that Borough Clerk stated that notice of the meeting was announced in accordance with the Open Public Meeting Act and published in the Record on December 11<sup>th</sup>, 2021.

Motion by C/Wendé and second by C/Martinez to waive the regular order of business.

ROLL CALL: Kinsella, Martinez, Surak, Wendé.

All ayes. So ordered.

Motion by C/Martinez and second by C/Surak to elect C/Wendé as Council President.

ROLL CALL: Kinsella, Martinez, Surak, Wendé.

All ayes. So ordered.

**RESOLUTIONS:**

Motion by C/Wendé and second by C/Martinez to approve following Resolutions:

**RESOLUTION #22-01**

BE IT RESOLVED by the Mayor and Council that Kevin Boswell be and is hereby appointed as Borough Engineer for the year 2022.

**RESOLUTION #22-02**

BE IT RESOLVED by the Mayor and Council that Paul Lerch of Lerch, Vinci and Higgins, be and is hereby appointed as Borough Auditor for the year 2022.

**RESOLUTION #22-03**

BE IT RESOLVED, that Helene Herbert be and is hereby appointed as Special Attorney for the purpose of negotiating all tax appeals against the Borough, for the year 2022.

**RESOLUTION #22-04**

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the By-laws of the Mayor and Council be adopted for the year 2022.

## RESOLUTION #22-05

WHEREAS, Section 13 of the Open Public Meeting Act, Chapter 231, P. L. 1975 requires that a public body post and maintain posted throughout the year, a schedule of the Regular Meetings of the public body to be held during the year.

WHEREAS, the Mayor and Council intend that formal action be taken at the reorganization meeting, executive meeting sessions, regular monthly meeting sessions and/or special meeting sessions of the Borough Council. The denomination of a particular meeting as the reorganization meeting, an executive meeting session, a regular monthly meeting session and/or a special meeting session shall have no significance with respect to the type of action which the Governing Body may take at such meetings. Specifically, whether a reorganization meeting, an executive meeting session, a regular monthly meeting session and/or special meeting session occurs, the Mayor and Council intend that formal action by formal vote will or may occur at any of such meetings and/or sessions.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the following meetings will constitute the Executive Session and the Regular Meetings of the Mayor and Council of the Borough of Moonachie for the year 2022:

1. Executive Sessions will be at the Municipal Building, 70 Moonachie Road, Moonachie, at 7:00 P.M., Prevailing Time on the following dates:
 

January 13	*July (No Meeting)
February 10	*August (No Meeting)
March 10	September 8
April 14	October 13
May 12	November 10
June 9	* December (No Meeting)

2. Executive Sessions prior to the Regular Meeting will be held at the Municipal Building, 70 Moonachie Road, Moonachie beginning at 6:30 P.M., Prevailing Time and immediately following the Regular Meeting will be held at the Municipal Building, 70 Moonachie Road, Moonachie, on the following dates at 7:00 P.M.

January 27	July 20 ( Wednesday)
February 24	August 17 ( Wednesday)
March 24	September 22
April 28	October 27
May 26	November 29 (Tuesday)
June 23	December 20 ( Tuesday)

## RESOLUTION#22-06

BE IT RESOLVED that the law firm of DeCotiis, FitzPatrick , Cole & Giblin, LLP, be and is hereby appointed for Specialized legal services in connection with the authorization and the issuance of bonds, notes and bond anticipation notes in the Borough of Moonachie, for the year 2022.

## RESOLUTION #22-07

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that Joshua H. Reinitz be and is hereby appointed as a Public Defender at a fee of \$100.00 per Court Case.

## RESOLUTION #22-08

BE IT RESOLVED, that DKL Consulting be and is hereby appointed for as Financial Consultant for the year 2022.

## RESOLUTION #22-09

BE IT RESOLVED by the Mayor and Council that James V. Gardella, P.I.A. Security Programs, A Division of World Insurance Associates, LLC be and is hereby appointed as an insurance Consultant/Benefits Coordinator for the year 2022.

RESOLUTION #22-10

BE IT RESOLVED by the Mayor and Council that James V. Gardella, P.I.A. Security Programs, A Division of World Insurance Associates, LLC be and is hereby appointed as a Risk Management Consultant for the year 2022.

RESOLUTION #22-11

BE IT RESOLVED by the Mayor and Council that Frank Migliorino be and is hereby appointed as Borough Attorney for the year 2022.  
ROLL CALL: Kinsella, Martinez, Surak, Wende.  
All ayes. So ordered.

**APPOINTMENTS:**

The Mayor made the following appointments:

<b>Borough Administrator:</b> <u>Anthony Ciannamea</u>	term to expire 12/31/2022
<b>Affirmative Action Officer:</b> <u>Anthony Ciannamea</u>	term to expire 12/31/2022
<b>Assessment Search Officer:</b> <u>Supriya Sanyal</u>	term to expire 12/31/2022
<b>Tax Search Officer:</b> <u>Lisa Ciannamea</u>	term to expire 12/31/2022
<b>Deputy Borough Clerk</b> <u>Jennifer Cooney</u>	term to expire 12/31/2022
<b>Prosecutor:</b> <u>Linda H. Schwager</u>	term to expire 12/31/2022
<b>Alternate Prosecutor:</b> <u>Brian Eyerman</u>	term to expire 12/31/2022
<b>Borough Physician:</b> <u>Occupational Medicine</u>	term to expire 12/31/2022
<b>Compcare Representative:</b> <u>Terri Campbell</u>	term to expire 12/31/2022
<b>Property Maintenance Official:</b> <u>William G. Hunt, Jr.</u>	term to expire 12/31/2022
<b><u>Deputy Emergency Management Coordinator</u></b> <u>Jennifer Cooney</u>	term to expire 12/31/2024
<b>Ombudsman:</b> <u>Joseph Licata</u>	term to expire 12/31/2022
<b>Planning Board:</b> Class I <b><u>Mayor Vaccaro</u></b> Class II <u>Gino Tessaro</u>	term to expire 12/31/2023  term to expire 12/31/2022 (no confirmation)
<b>Board of Health:</b> <u>Rita Wende</u> <u>Lyndsey T. Martinez</u>	(3 yrs. term) 12/31/2024 12/31/2024
<b>Historical Committee:</b> <u>Anthony Ciannamea</u>	term to expire 12/31/2022

Frederick J. Dressel term to expire 12/31/2022

**Safety Committee:**

Anthony Ciannamea, Administrator - Delegate term to expire 12/31/2022  
Richard Behrens, Police Chief  
Frank Smith, Captain of First Aid & Rescue Squad  
Justin Derevyanik, Chief Fire Department  
Dennis Williams (DPW)  
Frank Covelli, PIA

**Municipal Alliance Coordinator:**

Philip Facendola term to expire 12/31/2022

Motion by C/Kinsella and second by C/Surak to confirm appointments.

ROLL CALL: Kinsella, Martinez, Surak, Wende.

All ayes. So ordered.

Motion by C/Kinsella and second by C/Martinez to appoint Councilman Wende as a **Class 3** member of the Planning Board term to expire 12/31/2022.

ROLL CALL: Kinsella, Martinez, Surak, Wende.

All ayes. So ordered.

Motion by C/Wende and second by C/Martinez to approve the following Resolutions:

**RESOLUTION#22- 12**

WHEREAS, that the Mayor appointed Councilwoman Karen Surak and Councilman Manuel Martinez as representatives of Borough of Moonachie for Teterboro Aircraft Noise Abatement Advisory Committee (TANAAC) at the Reorganization Meeting on January 3, 2022, term to expire 12/31/2022, and

BE IT FURTHER RESOLVED, by the Governing Body that the appointments of Representatives for Teterboro Aircraft Noise Abatement Advisory Committee (TANAAC) be and is hereby confirmed.

**RESOLUTION #22-13**

WHEREAS, that the Mayor appointed Councilman Antonio Cirillo as 1<sup>st</sup> alternate representative and Administrator Anthony Ciannamea as 2<sup>nd</sup> alternate representative for the Hackensack Meadowlands Municipal Committee at the Reorganization Meeting on January 3, 2022, term to expire 12/31/2022, and

BE IT FURTHER RESOLVED, by the Governing Body that the appointments of representatives for the Hackensack Meadowlands Municipal Committee be and is hereby confirmed.

ROLL CALL: Kinsella, Martinez, Surak, Wende.

All ayes. So ordered.

**CONSENT RESOLUTIONS:**

All matters listed bellows are considered to be routine in nature and will be enacted by one motion and second.

Motion by C/Kinsella and second by C/Wende to approve consent Resolutions.

**RESOLUTION #22-14**

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the following are considered the official newspapers of the Borough.

The Record  
Passaic Herald News  
The Star Ledger

## RESOLUTION #22-15

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the following depositories or any N. J. Depositories doing business in Bergen County are designated as the official Borough Depositories:

Valley National Bank – Moonachie

Wells Fargo Bank –Little Ferry

N. J. Cash Management

## RESOLUTION #22-16

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the following officers be and are hereby authorized to sign checks for the Borough of Moonachie, for the Borough of Moonachie accounts:

Mayor- Dennis Vaccaro

Borough Clerk- Supriya Sanyal

Administrator/CFO – Anthony Ciannamea

## RESOLUTION #22-17

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the proper officers are hereby authorized and directed to issue a Petty Cash check in the amount of \$100.00 to Borough Clerk, Supriya Sanyal.

## RESOLUTION #22-18

BE IT RESOLVED, by the Mayor and Council that the following list of 2022 Official Holiday Schedule be and is hereby approved:

2022 New Year's Day – observed	Friday	December 31, 2021
Martin Luther King Jr Day	Monday	January 17, 2022
Presidents' Day	Monday	February 21, 2022
Good Friday	Friday	April 15, 2022
Memorial Day	Monday	May 30, 2022
Independence Day	Monday	July 4, 2022
Labor Day	Monday	September 5, 2022
Columbus Day	Monday	October 10, 2022
General Election Day	Tuesday	November 8, 2022
Thanksgiving Day	Thursday	November 24, 2022
Day After Thanksgiving	Friday	November 25, 2022
December 23, 2022 (in lieu of Lincoln's Birthday)	Friday	December 23, 2022
Christmas Day – observed	Monday	December 26, 2022
December 30, 2021 (in lieu of Veteran's Day)	Friday	December 30, 2022

## RESOLUTION #22-19

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the Group Hospitalization Premiums for Retired Police Lieutenant, Russell Beideman and his family be paid by the Borough for the calendar year 2022.

## RESOLUTION #22-20

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that that the Policies and Procedures for Department of Public Works as more particularly set forth on Schedule "A" annexed hereto be and is hereby adopted effective January 1<sup>st</sup>, 2022.

## RESOLUTION#22-21

**Resolutions Re: Establishing Temporary Budget Appropriations for 2022**

WHEREAS, N.J.S. 40:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2022 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first thirty (30) days of January, 2022, and

WHEREAS, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2021 Budget exclusive of any appropriations made for debt service, capital improvement fund and public assistance in the 2021 Budget.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie, that the following temporary appropriations be made and certified copy of this resolution be transmitted to the Treasurer of Records.

General Administration			
	Salaries and Wages	\$	53,600
	Other Expenses		31,000
	Grant Consultant		5,500
	Sandy Consultant		30,400
Municipal Clerk			
	Salaries and Wages		23,100
	Other Expenses		5,200
Mayor and Council			
	Salaries and Wages		11,400
	Other Expenses		1,300
Financial Administration			
	Salaries and Wages		3,700
	Other Expenses		42,200
	Audit Services		10,500
Assessment of Taxes			
	Salaries and Wages		3,900
	Other Expenses		12,400
Revenue Administration			
	Salaries and Wages		5,300
	Other Expenses		3,900
Legal Services and Costs			
	Salaries and Wages		10,800
	Other Expenses		10,400
Engineering Services and Costs			
	Other Expenses		5,500
Municipal Land Use Law (NJS 40:55D-1)			
	Planning Board		
	Salaries and Wages		1,000
	Other Expenses		2,700
Insurance			
	Unemployment		2,600
	Surety Bond Premium		1,100
	Group Insurance for Employees		318,400

Health Benefit Waiver		10,000
General Liability and Workers Compensation		87,000
Public Safety Functions		
Fire		
	Other Expenses	\$ 30,200
	Fire Hydrant	16,600
Uniform Fire Safety Act		
	Salaries and Wages	4,600
	Other Expenses	2,900
Life Hazard Use Fee Payments		
	Salaries and Wages	7,100
	Other Expenses	1,700
Police		
	Salaries and Wages-Uniformed	454,000
	Salaries and Wages- Crossing Guards	17,300
	Other Expenses	43,500
Police Dispatch/911		
	Salaries and Wages	60,900
	Other Expenses	1,500
First Aid		
	Contribution	4,500
	Other Expenses	4,200
Emergency Management Services		
	Salaries and Wages	700
	Other Expenses	1,200
Municipal Court		
	Salaries and Wages	14,900
	Other Expenses	3,100
	Public Defender	500
Prosecutor		
	Contractual	1,800
Public Works Function		
Road Repairs and Maintenance		
	Salaries and Wages	117,000
	Other Expenses	16,000
Solid Waste Collection		
	Salaries and Wages	9,700
	Other Expenses	19,300
	Other Expenses- Contractual	32,600
Public Buildings and Grounds		
	Salary and Wages	5,300
	Other Expenses	32,600
Vehicle Maintenance		
	Other Expenses	34,700
Health and Human Services		
Public Health Services		
	Salaries and Wages	1,200
	Other Expenses	9,700
Occupational Safety and Health Act		
	Hepatitis "B" Inoculations	800
	Fire Equipment	2,200
	First Aid Equipment	1,200
South Bergen Mental Health		
	Other Expenses- Contractual	300
Park and Recreation Functions		
Recreations Services and Programs		
	Salaries and Wages	\$ 13,100

	Other Expenses	5,400
Community Affairs		
	Salaries and Wages	2,300
	Other Expenses	4,200
Other Common Operating Functions		
Celebration of Public Events		
	Other Expenses	5,200
Code Enforcement and Administration		
Construction Code Official		
	Salaries and Wages	14,000
	Other Expenses	1,300
Building Inspector		
	Salaries and Wages	3,800
Plumbing Inspector		
	Salaries and Wages	1,700
Electrical Inspector		
	Salaries and Wages	1,600
Fire Protection Inspector		
	Salaries and Wages	2,000
Property Maintenance Official		
	Salaries and Wages	1,600
Rent Monitoring		
	Other Expenses	2,700
Utility Expenses and Bulk Purchases		
	Street Lighting	17,100
	Gasoline	18,400
	Telephone	22,300
	Natural Gas	13,800
	Water	4,700
	Electricity	29,500
Landfill/Solid Waste Disposal Costs		
Sanitary Landfill - Tipping Fees		22,400
Contingent		300
Contribution to Social Security System (OASI)		80,300
Police and Fireman's Retirement Systems of NJ		811,197
Public Employees Retirement System		186,363
DCRP		1,300
LOSAP		
Fire		46,042
First Aid		45,000
Recycling Tax	\$	3,100
"911" Telecommunications Agreement		500
Shooting Range Agreement- Wood Ridge		1,100
Borough of Teterboro- Municipal Court		29,500
Borough of Teterboro- Emergency Management		500

Borough of Teterboro- Police	218,500
Sub-Total	3,257,502
Capital Improvement Fund	\$ 50,000
Debt Service	
Bond Principal	-
Bond Interest	148,276
Sub-Total	198,276
Total Current Fund General Appropriations	\$ 3,455,778
Operating	
Salary and Wages	\$ 93,700
Other Expenses	124,700
Bergen County Utilities Authority- Annual Charge	180,500
Debt Service	
Bond Principal	50,000
Bond Interest	10,470
Statutory Expenditures	
Social Security	8,800
Total Sewer Utility Appropriations	\$ 468,170

RESOLUTION #22-22

WHEREAS, the Mayor and Council of the Borough of Moonachie deems it advisable and in the public interest to keep surplus monies invested in interest bearing accounts and securities;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie, New Jersey, that the Chief Financial Officer and/or the Chairperson of the Finance Committee and/or other Borough official designated by the Chairperson of the Finance Committee are hereby authorized to invest Borough funds from time to time, when available, for such investments and not required for normal use by the Municipality; and

BE IT FURTHER RESOLVED that a report of such investments be submitted to the Mayor and Council of the Borough of Moonachie for ratification at the next succeeding Council meeting following the date of investment of funds.

RESOLUTION #22-23

WHEREAS, NJAC 5:30-9A.6 and 5:31-4.1 allows greater flexibility for local units in implementing the claimant certification requirement set forth in NJSA 40A:5-16(a)

WHEREAS, certain changes now permitted would accelerate the Borough’s bill paying process

WHEREAS, after review with the Borough’s accountants the following changes were recommended:

1. The Borough should give consideration to using the threshold allowed by the boards of education which is 15% of the bid threshold for required claimant

signatures. For the Borough the amount would be \$2,625.00 which is 15% of the Borough's bid threshold of \$17,500.00. Therefore, claimant signatures would only be required for all purchases over \$2,625.00 excluding advances, employee reimbursement for expenses, professional fees and payments made for services provided exclusively and entirely by an individual (eg sole proprietor) which would require signature regardless of the amount.

2. The Borough may elect not to require claimant certification for transactions where the payment is made through standard EFT technologies.

WHEREAS, after careful consideration and review the Governing Body of the Borough of Moonachie has agreed with both recommendations.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Moonachie that claimant certifications (signatures) will no longer be required for purchase orders of \$2,625.00 or less except for advances, employee reimbursement for expenses, professional fees and payments made for services provided exclusively and entirely by an individual (eg sole proprietor) which would require signature regardless of the amount. In addition claimant certifications would not be required for any transaction where the payment is made through standard EFT technologies.

#### **RESOLUTION #22-24**

#### **CASH MANAGEMENT PLAN**

This plan is established to comply with the requirements of N.J.S.A. 40A: 5-14 and to provide a guide to municipal officials and employees in carrying out their duties concerning the receipt and disbursement and investment of Borough of Moonachie funds.

The following requirements shall be adhered to:

- A. The Mayor and Council shall, at the first reorganization meeting, designate the legal depositories for all municipal funds. The resolution may be amended or supplemented from time to time as the Mayor and Council deems necessary. Such resolution(s) shall be deemed a part of the Cash Management Plan.
- B. The Mayor and Council shall, at the first reorganization meeting of the newly elected Governing Body designate by resolution the required signatories to all municipal bank accounts. The resolution may be amended or supplemented from time to time as the Mayor and Council deems necessary.
- C. All municipal funds received by an official or employee shall be deposited within 48 hours to an account in the name of the Borough of Moonachie.
- D. The Borough's Chief Financial Officer shall be charged with administering the Cash Management Plan.
- E. The following funds shall not be required to be maintained in interest bearing accounts:
  1. Change Funds
  2. Petty Cash Funds
  3. Community Development Account
- F. It shall be the responsibility of the Chief Financial Officer, to analyze the Borough's cash flow and identify funds that are not needed for the Borough's immediate needs.

Such funds identified shall be invested after obtaining documented quotations and reviewing all investment options, and with the approval of the Chief Financial Officer, in the authorized investment(s) offering the highest effective rate of return, that meets the cash flow needs of the Borough unless otherwise restricted by the Mayor and Council. The following are the authorized investments approved by the Mayor and Council and are permitted for Local Government units by N.J.S.A. 40A: 5-15 1(a).

1. Interest-bearing bank accounts and certificates of deposits in authorized banks for deposit of local funds (GUDPA approved) as listed in resolution(s) authorizing depositories.
2. Government money market mutual funds as comply with N.J.S.A. 40A: 5-15 1(e).
3. Any federal agency or instrumentality obligation authorized by the United States Congress that matures with 397 days from the date of purchase, and has a fixed rate of return not dependent on any index or external factors.

4. Bonds or obligations of the Borough of Moonachie or the Moonachie School District.
  5. Any other obligations with maturities not exceeding 397 days as permitted by the New Jersey Division of Investments.
  6. Local Government Investment pools which comply with N.J.S.A. 40A:5-15.1(e) and conditions set the Division of Local Government Services.
  7. New Jersey Cash Management Plan.
  8. Repurchase agreements (repo's) of fully collateralized securities, which comply with N.J.S.A. 40A:5-15.1(a).
- G. The Chief Financial Officer shall report monthly all investment transactions as required by N.J.S.A.40A: 5-15.2 to the Mayor and Council.

**Audit Requirements**

The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

**RESOLUTION #22-25**

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie, County of Bergen, State of New Jersey, that the penalty upon delinquent taxes and sewer utility charges be fixed at the rate of Eight (8) per centum per annum on the first \$1,500.00 of the delinquency and Eighteen (18) per centum per annum on any account in excess of \$1,500.00 and that no penalty be imposed if payment upon taxes or sewer utility charges be made before the expiration of Ten (10) days after each quarterly payment of taxes or sewer utility charges become due and payable and the collector is hereby authorized and empowered to waive any penalty for interest provided said taxes and sewer utility charges are paid before the expiration of Ten (10) days after each quarterly payment of taxes and sewer utility charges become due.

BE IT FURTHER RESOLVED, that this shall not apply where there is a specific rate or prohibition of grace period; and

BE IT FURTHER RESOLVED, that this resolution shall be effective and apply after February 1, 2022 quarter taxes are due, and that no penalty rate herein for assessments shall apply where there is a specific ordinance fixing a penalty rate for specific assessment.

**RESOLUTION#22-26**

WHEREAS, N.J.S.A. 54:4-91.1 requires that on or before May 1<sup>st</sup> of each year, the Tax Collector file the Mayor and Council a list of delinquent taxes which she believes are not collectible for reason enumerated in the statute; and

WHEREAS, the Mayor and Council on being satisfied that any of the taxes are not collectible, shall by resolution release the Tax Collector from the collection thereof and order the same canceled; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council that action pursuant to N.J.S.A. 54:4-91.2 is not required for the above reason.

**RESOLUTION #22-27**

WHEREAS, recently enacted Assembly Bill No. 4425 and Senate Bill No. 2579 have been signed into law effective March 29, 1991 and April 14, 1991 respectively amending NJSA 54:4-67 and

WHEREAS, the Mayor and Council of the Borough of Moonachie are desirous of enacting the following changes with respect to the aforementioned bills:

-interest charges on a property tax delinquency shall be calculated on the sum of all taxes from year to year and not calculated on a yearly basis.

-An additional penalty of 6% will be added on the amount of a property tax and sewer delinquency in excess of \$10,000.00

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Moonachie, County of Bergen, State of New Jersey, hereby authorize the Tax Collector to implement the above stated changes; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be given to the Tax Collector.

**RESOLUTION#22-28**

WHEREAS, N.J.S.A. 40A:5-17.1 provides that a municipality may authorize the processing of tax refunds of less than Ten (\$10.00) Dollars and the cancellation of tax delinquencies of less than Ten (\$10.00) Dollars; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the Tax Collector is hereby authorized to process, without any further action on the part of Mayor and Council, any property tax refund of less than (\$10.00) Dollars; and

BE IT FURTHER RESOLVED, that the Tax Collector is hereby authorized to process, without further action on the part of Mayor and Council, the cancellation of any property tax delinquency of less than (\$10.00) Dollars; and

BE IT FURTHER RESOLVED, that a Certified Copy of this Resolution be provided by the Borough Clerk to the Tax Collector and the Chief Financial Officer.

**RESOLUTION #22-29**

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that Policy 2022-01 is hereby approved and shall take effect immediately

**Policy 2022-01**

The Borough Tax Assessor shall notify the Chief Financial Officer and the Governing Body of all tax appeals by June 1<sup>st</sup> of each year. The Assessor's report shall contain at a minimum a break down by property class the number of pending appeals, the current assessed value and the reduction in assessed value if all appeals were successful. If there are appeals for which complete information is unavailable as of June 1<sup>st</sup>, those appeals should be reported as information becomes available.

**RESOLUTION #22-30**

WHEREAS, the Borough of Moonachie is a member of the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Employee Benefits Fund and the Bergen County Municipal Energy Joint Purchasing System; and

WHEREAS, the by-laws of said Funds require that a Commissioner to each fund be appointed by the Mayor and Council; and

WHEREAS, the Borough has recommended the appointment of Administrator Anthony Ciannamea as Commissioner to said Funds;

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Moonachie, that Administrator Anthony Ciannamea is hereby appointed Commissioner to the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Employee Benefits Fund and the Bergen County Municipal Energy Joint Purchasing System.

**RESOLUTION #22-31**

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that Anthony Ciannamea be and is hereby appointed as the Purchasing Agent, effective January 1, 2022.

**RESOLUTION#22-32**

**WHEREAS**, the Borough of Moonachie ("Borough") is required pursuant to State law P.L. 2017, Chapter 331 to appoint a Municipal Humane Law Enforcement Officer (MHLEO) within the Moonachie Police Department; and

**WHEREAS**, the MHLEO shall serve as liaison between the municipality and the Bergen County Prosecutor's Office and shall have the power and authority within the municipality to enforce the animal cruelty laws of the State and animal cruelty ordinances of the municipality; and

**WHEREAS**, the Borough has received from Richard Behrens, Chief of the Police of the Moonachie Police Department, a recommendation to appointment Police Sergeant Victor A. Migliorino as MHLEO; and

**WHEREAS**, the Mayor and Council of the Borough are desirous of appointing Police Sergeant Victor Migliorino to serve as MHLEO for the Moonachie Police Department and the Borough of Moonachie in accordance with the requirements and procedures mandated in P.L. 2017, c.331 (C.4:22-14.4) et seq.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Moonachie, Bergen County, New Jersey, as follows:

1. That Police Sergeant Victor A. Migliorino of the Moonachie Police Department is hereby appointed to serve as the Municipal Humane Law Enforcement Officer for the Borough of Moonachie.
2. That Police Sergeant Victor A. Migliorino shall perform all such duties and carry out all of the responsibilities as set forth in accordance with the requirements and procedures mandated under P.L. 2017, c331 (C4:22-14.4), et seq.
3. That no further action of the Borough shall be required.

RESOLUTION #22-33

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the fee be set at \$10.00 per copy, for certified copy of marriage, civil union, domestic partnership, death and birth certificates for the calendar year 2022.

RESOLUTION #22-34

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the fee be set at \$20.00 per each returned bank check for the year 2022.

RESOLUTION #22-35

**BE IT RESOLVED** by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$32.50 per inspection for all temporary Sub-code officials be and hereby is established.

RESOLUTION #22-36

**BE IT RESOLVED** by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$240.00 per Court Appearance for alternate prosecutors be and hereby is established.

RESOLUTION #22-37

**BE IT RESOLVED** by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$100.00 per Court Appearance for Alternate Public Defender be and hereby is established.

RESOLUTION #22-38

**BE IT RESOLVED** by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$15.00 per hour for all temporary worker for Snow Removal be and is hereby established.

**BE IT FURTHER RESOLVED**, by the Mayor and Council of the Borough of Moonachie that the fee in the amount of \$20.00 per hour for all temporary worker for Snow Plowing be and is hereby established.

## RESOLUTION #22-39

**BE IT RESOLVED** by the Mayor and Council, of the Borough of Moonachie that the fee in the amount of \$20.00 per hour for all temporary DPW workers for emergency call outs be and is hereby established.

## RESOLUTION #22-40

**BE IT RESOLVED** by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$15.00 per hour for all temporary bus driver be and hereby is established.

## RESOLUTION #22-41

BE IT RESOLVED, that the Borough Clerk be and is hereby authorized to issue a letter for the Wood-Ridge Memorial Library for membership of resident of the Borough of Moonachie after the Borough of Moonachie collects 50% of the cost for each membership of Wood-Ridge Library; and

BE IT RESOLVED, that the Borough Clerk be and is authorized to reimburse Wood-Ridge Memorial Library for membership of residents of the Borough of Moonachie, upon evidence presented by the Wood-Ridge Memorial Library; and

BE IT FURTHER RESOLVED that same be charged to Budget Item, Administrative and Executive, Other Expense.

## RESOLUTION #22-42

BE IT RESOLVED, that the Borough Clerk be and is hereby authorized to issue a letter for the Johnson Library, Hackensack for membership of resident of the Borough of Moonachie after the Borough of Moonachie collects 50% of the cost for each membership of Johnson Library, Hackensack; and

BE IT RESOLVED that the Borough Clerk be and is hereby authorized to reimburse Johnson Library, Hackensack, for membership of residents of the Borough of Moonachie upon evidence presented by the Johnson Library, Hackensack; and

BE IT FURTHER RESOLVED that same be charged to Budget Item, Administrative & Executive, Other Expenses.

## RESOLUTION #22-43

BE IT RESOLVED, that the Borough Clerk be and is hereby authorized to issue a letter for the Little Ferry Public Library for membership of resident of the Borough of Moonachie after the Borough of Moonachie collects 50% of the cost for each membership of Little Ferry Public Library from the resident;

BE IT RESOLVED that the Borough Clerk be and is hereby authorized to reimburse Little Ferry Public Library, Little Ferry, for membership of residents of the Borough of Moonachie upon evidence presented by the Little Ferry Public Library; and

BE IT FURTHER RESOLVED that same be charged to Budget Item, Administrative & Executive, Other Expenses.

## RESOLUTION #22-44

WHEREAS, Borough residents had problems in obtaining required reading books from Wood-Ridge Memorial Library, Little Ferry Public Library or Hackensack Johnson Public Library and the Borough does not have the privilege of obtaining books from other libraries;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council that resident be reimbursed for the required reading books purchased by them upon submission of a list of the reading required by the Elementary School or High School, original purchase receipts and the book purchased and presentation of a valid Library card; and

BE IT FURTHER RESOLVED, that the Borough will donate the books to the Robert L. Craig School library.

## RESOLUTION #22-45

BE IT RESOLVED, by the Mayor and Council of the Borough that the Borough Clerk is hereby authorized to issue a letter for an additional membership to a Library (Wood-Ridge Memorial Library/Little Ferry Public Library/Johnson Public Library) after the Borough of Moonachie collects 100% of the cost for each membership after the first membership; and

BE IT RESOLVED, that the Borough Clerk be and is authorized to reimburse Libraries (Wood-Ridge Memorial Library/Little Ferry Public Library/Johnson Public Library) for membership of residents of the Borough of Moonachie, upon evidence presented by the Library.

## RESOLUTION #22-46

WHEREAS, the Police Departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies; and

WHEREAS this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4, and N.J.S.A. App. A:9-40.6; and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of emergency, riot or disorder in order to protect life and property; and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Moonachie to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the Police Department of the Borough of Moonachie, Bergen County, New Jersey under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the County Executive, the County Board of Commissioners, the County Prosecutor, and all municipalities in the County of Bergen.

## RESOLUTION #22-47

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that Borough's participation be and is hereby affirmed in the followings:

- a) National Joint Powers Alliance
- b) Educational Services Commission of New Jersey Cooperative Pricing System
- c) County of Union Cooperative Pricing System
- d) Bergen County Cooperative Pricing System

## RESOLUTION #22-48

BE IT RESOLVED that the annual contribution to the Comprehensive Behavioral Healthcare, Inc. for services to Moonachie residents, in the amount of \$1,200.00 be and is hereby approved.

## RESOLUTION #22-49

**WHEREAS**, the Mayor and Council of the Borough of Moonachie with the advice of legal counsel, recommendations from the Chief Financial Officer and Tax Collector, has deemed it necessary to establish a no-cash policy restricting all taxes (Property and Sewer) collection payments to personal checks, bank checks, certified checks or money orders only; and

**WHEREAS**, it is in the best interest and safety of the general public, municipal staff at the Borough Hall and the fiscal security of the Borough itself, that the Borough of Moonachie will no longer accept cash for the payment of taxes (Property and Sewer); and

**WHEREAS**, the court has found the no-cash policy is appropriate, as the Honorable District Judge Peter Sheriden said in Newark on Wednesday, June 25, 2008, ruled the policy responds to concerns of safety and fiscal responsibility; and

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Moonachie does hereby approve and adopt a no-cash policy for the payment of taxes (Property and Sewer); and

**BE IT FURTHER RESOLVED**, that the only acceptable form of payment for taxes (Property and Sewer) will be in the form of personal, bank or certified check or money order by order of the governing body of the Borough of Moonachie.

## RESOLUTION #22-50

**BE IT RESOLVED** by the Mayor and Council of the Borough of Moonachie that the fee be set at \$10.00 per copy, for any amendment of marriage, civil union, domestic partnership, death and birth certificates for the calendar year 2022.

## RESOLUTION #22-51

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Moonachie that No-Cash Policy for all payments for Borough's Offices be and is hereby approved.

## RESOLUTION #22-52

**WHEREAS**, the Borough of Moonachie recognizes that the daily procurement requirements of its various departments could be constrained by the time restraints of having to get a purchase order prior to acquiring even routine items costing less than \$2,625.00 which is 15% of the Borough's bid threshold of \$17,500.00; and

**WHEREAS**, the Borough of Moonachie is seeking to make its Departments more efficient

**NOW THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Moonachie that purchases costing less than \$2,625.00 do not require a purchase order prior to being purchased.

## RESOLUTION #22-53

**WHEREAS**, Police Chief determined that Nick's Towing Service, Inc. and A&D Towing and Recovery LLC will be approved towers for the Moonachie Police Department for the year 2022; and

**BE IT RESOLVED**, by the Mayor and Council that the Police Chief's determination on said approved towers be and is hereby confirmed.

## RESOLUTION#22-54

A RESOLUTION AUTHORIZING THE RE-AFFIRMATION  
OF THE  
POLICY & PROCEDURES MANUAL OF THE MUNICIPALITY

**WHEREAS**, the Municipality has a Policies & Procedures Manual which has been established to ensure Employees and prospective Employees are treated in a manner consistent with all applicable employment laws, regulations and protocols; and

**WHEREAS**, the Borough places great value and consideration in relation to the health, well-being and safety of its Employees.

**WHEREAS**, said Manual is also in accordance with the requirements promulgated by the South Bergen Municipal Joint Insurance Fund and under the auspices of the New Jersey Municipal Excess Liability Fund; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Moonachie, County of Bergen, State of New Jersey the Manual previously adopted by Resolution is hereby reaffirmed to serve as the Borough's Policies and Procedures serving and applying to every Employee, Volunteer, Elected & Appointed Official and Independent Contractor(s) serving the Municipality; and

**BE IT FURTHER RESOLVED**, the Borough will continue to monitor changes in Federal and State Statutes and Regulations to ensure continued compliance with applicable laws, regulations and policies that impact the employment practices of the Municipality; and

**BE IT FURTHER RESOLVED**, a certified copy of this Resolution shall be maintained on file in the Clerk's office and shall also be forwarded to Professional Insurance Associates, 429 Hackensack Street, P.O. Box 818 Carlstadt, NJ 07072, Risk Management Consultant to the Municipality.

RESOLUTION #22-55  
Borough of Moonachie School Choice Week

**WHEREAS** all children in Borough of Moonachie should have access to the highest-quality education possible; and,

**WHEREAS** Borough of Moonachie recognizes the important role that an effective education plays in preparing all students in Borough of Moonachie to be successful adults; and,

**WHEREAS** quality education is critically important to the economic vitality of Borough of Moonachie; and,

**WHEREAS** Borough of Moonachie is home to a multitude of high-quality public school from which parents can choose for their children, in addition to families who educate their children in the home; and

**WHEREAS**, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

**WHEREAS** Borough of Moonachie has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and,

**WHEREAS**, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

**NOW, THEREFORE**, the Mayor and Council of the Borough of Moonachie hereby recognize January 23 – January 29, 2022 as Borough of Moonachie School Choice Week, and call this observance to the attention of all of our citizens.

## RESOLUTION #22-56

BE IT RESOLVED, that the Borough Administrator is hereby authorized to issue a check to the Moonachie Fire Department as an annual Contribution in the amount of \$16,000.00.

## RESOLUTION #22-57

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the Policy for Covid- 19 for Borough Employees be and is here by adopted effective January 31, 2022.

ROLL CALL: Kinsella, Martinez, Surak, Wende.  
All ayes. So ordered.

BILLS: None

COMMITTEE APPOINTMENTS BY CONSENT – hold until Regular Meeting

Mayor Vaccaro asked the Council to review the committees and to let him know if anyone wanted any changes.

C/Kinsella congratulated C/Surak and C/Wende on their election and wished everyone a happy and healthy New Year.

Administrator Ciannamea wished everyone a happy and healthy New Year and congratulated C/Wende and C/Surak.

C/Surak congratulated C/Wende and Lisa Ciannamea, and wished everyone a happy New Year.

C/Martinez congratulated C/Surak, C/Wende, and Lisa Ciannamea and wished everyone a happy and healthy New Year.

C/Wende congratulated everyone and looked forward working with the administration and having a great year.

Attorney Migliorino thanked the Mayor and Council for the opportunity to continue to work with them.

Mayor Vaccaro spoke about the past year and the work accomplished in the past few years, including years with no municipal tax increases, and only about an 1% increase last year.

Mentioned that the Joseph Street Park is being redone using funds from the capital improvement fund rather than the borough incurring debt. Thanked the DPW, Police, Fire and First Aid Squad for the work that they do. Spoke about the ongoing issue with garbage and recycling not being picked up due both contractor's lack of employees from COVID, the DPW gets the missed pickups, and wanted to thank them. Thanked the administration employees for the work that they do that is done mostly behind the scenes. Spoke about starting his 12<sup>th</sup> year as mayor and 26<sup>th</sup> year in enjoys the work that he does. Thanked everyone for their support and the governing body for their hard work.

Attorney Migliorino spoke about the Mayor overseeing the municipal building and new DPW building.

## PUBLIC HEARING:

Lisa Cook, 54 Diamond Way- spoke about stray cats in her yard.

Mayor Vaccaro mentioned that he spoke to the individual who was feeding the cats and they were looking for places that would take the cats.

Mrs. Cook- spoke about her dog being injured by the cats.

Mayor Vaccaro mentioned that he would speak to the Board of Health.

Mrs. Cook- asked if there was parking available when it snows.

Mayor Vaccaro mentioned that usually the residents are allowed to use the ballfields to park, but it is usually the last area to be plowed out.

Mrs. Cook – spoke about the parking on certain days of the week on both sides of the street around her home.

Mayor Vaccaro mentioned that he would have the DPW look into the issue.

Motion by C/Kinsella and second by C/Wende to close public hearing.

ROLL CALL: Kinsella, Martinez, Surak, Wende.  
All ayes. So ordered.

Mayor Vaccaro spoke about appointment for the Police Department, and he needs to hear back from the Police Chief.

Motion by C/Kinsella and second by C/Surak to adjourn meeting at 7:35P.M.

ROLL CALL: Kinsella, Martinez, Surak, Wende.  
All ayes. So ordered.

ATTEST:

Supriya Sanyal  
Borough Clerk