

OATH OF OFFICE

ADMINISTERED BY Congressman Bill Pascrell

COUNCILMAN JAMES D. CAMPBELL

BIBLE HELD BY Danielle Cata

COUNCILMAN ANTONIO CIRILLO

BIBLE HELD BY Roseanne & Maddelena Cirillo

OATH OF OFFICE

ADMINISTERED BY Judge David Nasta

COUNCILMAN BRADFORD J. HABERLIN

BIBLE HELD BY Christina Haberlin

Congressman Pascrell congratulated the Council members that were elected and wished them the best of luck and the rest of the Mayor and Council. Spoke about relationship with Moonachie and he is available for help.

Mayor Vaccaro thanked Congressman Pascrell for attending, and thanked him for his leadership.

REORGANIZATION MEETING called to order, Mayor Vaccaro the chair, at the Municipal Building on Tuesday, January 2<sup>nd</sup>, 2024 at 7:12 P.M.

Mayor called for Pledge of Allegiance to the Flag.

ROLL CALL: Bauer, Cirillo, Campbell, Haberlin, Surak, Wende – present

Borough Clerk Stated that Borough Clerk stated that notice of the meeting was announced in accordance with the Open Public Meeting Act and published in the Record on December 19, 2023.

Mayor Vaccaro congratulated C/Cirillo and C/Campbell, and welcomed C/Haberlin to the Council and wished them good luck.

Motion by C/Bauer and second by C/Cirillo to waive the regular order of business.

ROLL CALL: Bauer, Cirillo, Campbell, Haberlin, Surak, Wende.

All ayes. So ordered.

Motion by C/Surak and second by C/Wende to elect C/Bauer as Council President.

ROLL CALL: Bauer, Cirillo, Campbell, Haberlin, Surak, Wende.

All ayes. So ordered.

**RESOLUTIONS:**

Motion by C/Campbell and second by C/Cirillo to approve following Resolutions:

RESOLUTION #24-01

BE IT RESOLVED by the Mayor and Council that Frank Migliorino be and is hereby appointed as Borough Attorney for the year 2024.

RESOLUTION #24-02

BE IT RESOLVED by the Mayor and Council that Kevin Boswell be and is hereby appointed as Borough Engineer for the year 2024.

RESOLUTION #24-03

BE IT RESOLVED by the Mayor and Council that Paul Lerch of Lerch, Vinci and Bliss, be and is hereby appointed as Borough Auditor for the year 2024.

RESOLUTION #24-04

BE IT RESOLVED, that Helene Herbert be and is hereby appointed as Special Attorney for the purpose of negotiating all tax appeals against the Borough, for the year 2024.

RESOLUTION #24-05

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the By-laws of the Mayor and Council be adopted for the year 2024.

RESOLUTION #24-06

WHEREAS, Section 13 of the Open Public Meeting Act, Chapter 231, P. L. 1975 requires that a public body post and maintain posted throughout the year, a schedule of the Regular Meetings of the public body to be held during the year.

WHEREAS, the Mayor and Council intend that formal action be taken at the reorganization meeting, executive meeting sessions, regular monthly meeting sessions and/or special meeting sessions of the Borough Council. The denomination of a particular meeting as the reorganization meeting, an executive meeting session, a regular monthly meeting session and/or a special meeting session shall have no significance with respect to the type of action which the Governing Body may take at such meetings. Specifically, whether a reorganization meeting, an executive meeting session, a regular monthly meeting session and/or special meeting session occurs, the Mayor and Council intend that formal action by formal vote will or may occur at any of such meetings and/or sessions.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the following meetings will constitute the Executive Session and the Regular Meetings of the Mayor and Council of the Borough of Moonachie for the year 2024:

1. Executive Sessions will be at the Municipal Building, 70 Moonachie Road, Moonachie, at 7:00 P.M., Prevailing Time on the following dates:

January 11	*July (No Meeting)
February 8	*August (No Meeting)
March 14	September 12
April 11	October 10
May 9	November 14
June 13	* December (No Meeting)

2. Executive Sessions prior to the Regular Meeting will be held at the Municipal Building, 70 Moonachie Road, Moonachie beginning at 6:30 P.M., Prevailing Time and immediately following the Regular Meeting will be held at the Municipal Building, 70 Moonachie Road, Moonachie, on the following dates at 7:00 P.M.

January 25	July 25
February 22	August 22
March 28	September 26
April 25	October 24
May 23	November 26 (Tuesday)
June 27	December 19

RESOLUTION #24-07

BE IT RESOLVED that the law firm of DeCotiis, FitzPatrick, Cole & Giblin, LLP, be and is hereby appointed for Specialized legal services in connection with the authorization and the issuance of bonds, notes and bond anticipation notes in the Borough of Moonachie, for the year 2024.

RESOLUTION #24-08

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that Joshua H. Reinitz be and is hereby appointed as a Public Defender at a fee of \$200.00 per Court Case.



**Clerk to Ombudsman:** \_\_\_\_\_ term to expire 12/31/2024

**Planning Board:**

**Class II**

Gino Tessaro term to expire 12/31/2024  
(no confirmation)

**Board of Health:**

Madelena Mezzina term to expire 12/31/2026

**Historical Committee:**

Anthony Ciannamea term to expire 12/31/2024

Frederick J. Dressel term to expire 12/31/2024

**Recycling Coordinator:**

Jennifer Cooney term to expire 12/31/2024

**Safety Committee:**

Anthony Ciannamea, Administrator - Delegate term to expire 12/31/2024

Richard Behrens, Police Chief

Frank Smith, Captain of First Aid & Rescue Squad

William G. Hunt Jr., Chief Fire Department

Dennis Williams, Department of Public Works

Frank Covelli, PIA

**Municipal Alliance Coordinator:**

Philip Facendola term to expire 12/31/2024

Motion by C/Wende and second by C/Bauer to confirm appointments.

ROLL CALL: Bauer, Cirillo, Campbell, Haberlin, Surak, Wende.

All ayes. So ordered.

Motion by C/Bauer and second by C/Surak to appoint \_\_\_\_\_ Councilman Wende as a **Class 3** member of the Planning Board term to expire 12/31/2024.

ROLL CALL: Bauer, Cirillo, Campbell, Haberlin, Surak, Wende.

All ayes. So ordered.

Motion by C/Cirillo and second by C/Bauer to approve the following Resolutions:

RESOLUTION#24-13

WHEREAS, that the Mayor appointed Councilwoman Karen Surak and Councilman Bradford J. Haberlin as representatives of Borough of Moonachie for Teterboro Aircraft Noise Abatement Advisory Committee (TANAAC) at the Reorganization Meeting on January 2, 2024, term to expire 12/31/2024, and

BE IT FURTHER RESOLVED, by the Governing Body that the appointments of Representatives for Teterboro Aircraft Noise Abatement Advisory Committee (TANAAC) be and is hereby confirmed.

RESOLUTION #24-14

WHEREAS, that the Mayor appointed Councilman Antonio Cirillo as 1<sup>st</sup> alternate representative and Administrator Anthony Ciannamea as 2<sup>nd</sup> alternate representative for the Hackensack Meadowlands Municipal Committee at the Reorganization Meeting on January 2, 2024, term to expire 12/31/2024, and

BE IT FURTHER RESOLVED, by the Governing Body that the appointments of representatives for the Hackensack Meadowlands Municipal Committee be and is hereby confirmed.

ROLL CALL: Bauer, Cirillo, Campbell, Haberlin, Surak, Wende.  
 All ayes. So ordered.

**CONSENT RESOLUTIONS:**

All matters listed bellows are considered to be routine in nature and will be enacted by one motion and second.

Motion by C/Wende and second by C/Haberlin to approve consent Resolutions.

**RESOLUTION #24-15**

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the following are considered the official newspapers of the Borough.

- The Record
- Passaic Herald News
- The Star Ledger

**RESOLUTION #24-16**

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the following depositories or any N. J. Depositories doing business in Bergen County are designated as the official Borough Depositories:

- Valley National Bank – Moonachie
- Wells Fargo Bank –Little Ferry
- N. J. Cash Management

**RESOLUTION #24-17**

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the following officers be and are hereby authorized to sign checks for the Borough of Moonachie, for the Borough of Moonachie accounts:

- Mayor- Dennis Vaccaro
- Borough Clerk- Supriya Sanyal
- Administrator/CFO – Anthony Ciannamea

**RESOLUTION #24-18**

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the proper officers are hereby authorized and directed to issue a Petty Cash check in the amount of \$100.00 to Borough Clerk, Supriya Sanyal.

**RESOLUTION #24-19**

BE IT RESOLVED, by the Mayor and Council that the following list of 2024 Official Holiday Schedule be and is hereby approved;

2024 New Year's Day	Monday	January 1, 2024
Martin Luther King Jr Day	Monday	January 15, 2024
President's Day	Monday	February 19, 2024
Good Friday	Friday	March 29, 2024
Memorial Day	Monday	May 27, 2024
Juneteenth	Friday	June 21, 2024
Independence Day	Thursday	July 4, 2024 Day
After Independence Day (in lieu of Veterans Day)	Friday	July 5, 2024
Labor Day	Monday	September 2, 2024
Indigenous People's Day		

Thanksgiving Day	Thursday	November 28, 2024 Day
After Thanksgiving	Friday	November 29, 2024
Christmas Eve (in lieu of General Election Day)	Tuesday	December 24, 2024
Christmas Day	Wednesday	December 25, 2024
New Years's Eve ( in Lieu of Colombus Day)	Tuesday	December 31, 2024

RESOLUTION #24-20

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the Group Hospitalization Premiums for Retired Police Lieutenant, Russell Beideman and his family be paid by the Borough for the calendar year 2024.

RESOLUTION#24-21  
 A RESOLUTION AUTHORIZING THE RE-AFFIRMATION  
 OF THE  
 POLICY & PROCEDURES MANUAL OF THE MUNICIPALITY

**WHEREAS**, the Municipality has a Policies & Procedures Manual which has been established to ensure Employees and prospective Employees are treated in a manner consistent with all applicable employment laws, regulations and protocols; and

**WHEREAS**, the Borough places great value and consideration in relation to the health, well-being and safety of its Employees.

**WHEREAS**, said Manual is also in accordance with the requirements promulgated by the South Bergen Municipal Joint Insurance Fund and under the auspices of the New Jersey Municipal Excess Liability Fund; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Moonachie, County of Bergen, State of New Jersey the Manual previously adopted by Resolution is hereby reaffirmed to serve as the Borough's Policies and Procedures serving and applying to every Employee, Volunteer, Elected & Appointed Official and Independent Contractor(s) serving the Municipality; and

**BE IT FURTHER RESOLVED**, the Borough will continue to monitor changes in Federal and State Statutes and Regulations to ensure continued compliance with applicable laws, regulations and policies that impact the employment practices of the Municipality; and

**BE IT FURTHER RESOLVED**, a certified copy of this Resolution shall be maintained on file in the Clerk's office and shall also be forwarded to Professional Insurance Associates, 429 Hackensack Street, P.O. Box 818 Carlstadt, NJ 07072, Risk Management Consultant to the Municipality.

RESOLUTION #24-22

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that that the Policies and Procedures for Department of Public Works as more particularly set forth on Schedule "A" annexed hereto be and is hereby adopted effective January 1<sup>st</sup>, 2024.

**BOROUGH OF MOONACHIE**  
**RESOLUTION #24-23**

**Resolutions Re: Establishing Temporary Budget Appropriations for 2024**

WHEREAS, N.J.S. 40:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2024 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first thirty (30) days of January , 2024, and

WHEREAS, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2023 Budget exclusive of any appropriations made for debt service, capital improvement fund and public assistance in the 2023 Budget.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie, that the following temporary appropriations be made and certified copy of this resolution be transmitted to the Treasurer of Records.

CURRENT FUND

General Government

General Administration

	\$
Salaries and Wages	55,200
Other Expenses	29,000
Grant Consultant	11,500

Municipal Clerk

Salaries and Wages	24,400
Other Expenses	6,800

Mayor and Council

Salaries and Wages	11,400
Other Expenses	1,300

Financial Administration

Salaries and Wages	4,000
Other Expenses	39,400
Audit Services	11,800

Assessment of Taxes

Salaries and Wages	3,900
Other Expenses	11,300

Revenue Administration

Salaries and Wages	5,400
Other Expenses	4,700

Legal Services and Costs

Salaries and Wages	10,800
Other Expenses	8,500

Engineering Services and Costs

Other Expenses	5,500
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Municipal Land Use Law (NJS 40:55D-1)

Planning Board

Salaries and Wages	1,000
Other Expenses	2,100

Insurance

Unemployment	2,600
Surety Bond Premium	1,200
Group Insurance for Employees	377,500
Health Benefit Waiver	10,000
General Liability and Workers Compensation	95,000

Current Fund (Continued)

Public Safety Functions

Fire

Other Expenses	\$30,200
Fire Hydrant	16,100

Uniform Fire Safety Act

Salaries and Wages	4,900
Other Expenses	3,400

Life Hazard Use Fee Payments

Salaries and Wages	6,800
Other Expenses	1,700

Police	
Salaries and Wages-Uniformed	501,300
Salaries and Wages- SLEO III	13,100
Salaries and Wages- Crossing Guards	17,300
Other Expenses	42,000
Police Dispatch/911	
Salaries and Wages	60,400
Other Expenses	800
First Aid	
Contribution	4,500
Other Expenses	4,200
Emergency Management Services	
Salaries and Wages	700
Other Expenses	900
Municipal Court	
Salaries and Wages	16,800
Other Expenses	3,100
Public Defender	500
Prosecutor	
Contractual	1,800
Public Works Function	
Road Repairs and Maintenance	
Salaries and Wages	128,100
Other Expenses	16,000
Solid Waste Collection	
Salaries and Wages	1,800
Other Expenses	24,900
Other Expenses- Contractual	30,200
Public Buildings and Grounds	
Salary and Wages	6,100
Other Expenses	32,300
Vehicle Maintenance	
Other Expenses	31,500
Health and Human Services	
Public Health Services	
Salaries and Wages	1,200
Other Expenses	10,100
Occupational Safety and Health Act	
Hepatitis "B"	
Inoculations	800
Fire Equipment	2,200
First Aid Equipment	1,200
South Bergen Mental Health	
Other Expenses- Contractual	300
Current Fund (Continued)	
Park and Recreation Functions	
Recreations Services and Programs	
Salaries and Wages	\$12,400
Other Expenses	4,600
Community Affairs	
Salaries and Wages	4,500
Other Expenses	3,200
Other Common Operating Functions	
Celebration of Public Events	
Other Expenses	5,200
Code Enforcement and Administration	
Construction Code Official	
Salaries and Wages	14,900

Other Expenses	1,200
Building Inspector	
Salaries and Wages	3,900
Plumbing Inspector	
Salaries and Wages	1,700
Electrical Inspector	
Salaries and Wages	1,600
Fire Protection Inspector	
Salaries and Wages	2,000
Property Maintenance Official	
Salaries and Wages	1,600
Rent Monitoring	
Other Expenses	2,700
Utility Expenses and Bulk Purchases	
Street Lighting	16,300
Gasoline	24,000
Telephone	22,000
Natural Gas	15,000
Water	4,700
Electricity	21,000
Landfill/Solid Waste Disposal Costs	
Sanitary Landfill - Tipping Fees	22,400
Contingent	300
Deferred Charges and Statutory Expenditures	
Contribution to Social Security System (OASI)	92,700
Police and Fireman's Retirement Systems of NJ	875,830
Public Employees Retirement System	220,206
DCRP	1,300
LOSAP	
Fire	46,042
First Aid	45,000
Current Fund (Continued)	
Recycling Tax	\$ 3,100
"911" Telecommunications Agreement	500
Shooting Range Agreement- Wood Ridge	1,100
Borough of Teterboro- Municipal Court	32,600
Borough of Teterboro- Police	<u>240,700</u>
Sub-Total	<u>3,495,778</u>
Capital Improvement Fund	\$ 50,000
Debt Service	

Bond Principal	-
Bond Interest	<u>122,800</u>
Sub-Total	<u>172,800</u>
Total Current Fund General Appropriations	<u>\$ 3,668,578</u>
Sewer Utility	
Operating	
Salary and Wages	\$88,800
Other Expenses	113,500
Bergen County Utilities Authority- Annual Charge	180,800
Capital Improvement Fund	20,000
Debt Service	
Bond Principal	-
Bond Interest	7,700
Statutory Expenditures	
Social Security	<u>7,100</u>
Total Sewer Utility Appropriations	<u>\$417,900</u>

**RESOLUTION #24-24**

WHEREAS, the Mayor and Council of the Borough of Moonachie deems it advisable and in the public interest to keep surplus monies invested in interest bearing accounts and securities;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie, New Jersey, that the Chief Financial Officer and/or the Chairperson of the Finance Committee and/or other Borough official designated by the Chairperson of the Finance Committee are hereby authorized to invest Borough funds from time to time, when available, for such investments and not required for normal use by the Municipality; and

BE IT FURTHER RESOLVED that a report of such investments be submitted to the Mayor and Council of the Borough of Moonachie for ratification at the next succeeding Council meeting following the date of investment of funds.

**RESOLUTION #24-25**

**CASH MANAGEMENT PLAN**

This plan is established to comply with the requirements of N.J.S.A. 40A: 5-14 and to provide a guide to municipal officials and employees in carrying out their duties concerning the receipt and disbursement and investment of Borough of Moonachie funds.

The following requirements shall be adhered to:

- A. The Mayor and Council shall, at the first reorganization meeting, designate the legal depositories for all municipal funds. The resolution may be amended or supplemented from time to time as the Mayor and Council deems necessary. Such resolution(s) shall be deemed a part of the Cash Management Plan.
- B. The Mayor and Council shall, at the first reorganization meeting of the newly elected Governing Body designate by resolution the required signatories to all municipal bank accounts. The resolution may be amended or supplemented from time to time as the Mayor and Council deems necessary.

- C. All municipal funds received by an official or employee shall be deposited within 48 hours to an account in the name of the Borough of Moonachie.
- D. The Borough's Chief Financial Officer shall be charged with administering the Cash Management Plan.
- E. The following funds shall not be required to be maintained in interest bearing accounts:
  - 1. Change Funds
  - 2. Petty Cash Funds
  - 3. Community Development Account
- F. It shall be the responsibility of the Chief Financial Officer, to analyze the Borough's cash flow and identify funds that are not needed for the Borough's immediate needs.

Such funds identified shall be invested after obtaining documented quotations and reviewing all investment options, and with the approval of the Chief Financial Officer, in the authorized investment(s) offering the highest effective rate of return, that meets the cash flow needs of the Borough unless otherwise restricted by the Mayor and Council. The following are the authorized investments approved by the Mayor and Council and are permitted for Local Government units by N.J.S.A. 40A: 5-15 1(a).

- 1. Interest-bearing bank accounts and certificates of deposits in authorized banks for deposit of local funds (GUDPA approved) as listed in resolution(s) authorizing depositories.
  - 2. Government money market mutual funds as comply with N.J.S.A. 40A: 5-15 1(e).
  - 3. Any federal agency or instrumentality obligation authorized by the United States Congress that matures with 397 days from the date of purchase, and has a fixed rate of return not dependent on any index or external factors.
  - 4. Bonds or obligations of the Borough of Moonachie or the Moonachie School District.
  - 5. Any other obligations with maturities not exceeding 397 days as permitted by the New Jersey Division of Investments.
  - 6. Local Government Investment pools which comply with N.J.S.A. 40A:5-15.1(e) and conditions set the Division of Local Government Services.
  - 7. New Jersey Cash Management Plan.
  - 8. Repurchase agreements (repo's) of fully collateralized securities, which comply with N.J.S.A. 40A:5-15.1(a).
- G. The Chief Financial Officer shall report monthly all investment transactions as required by N.J.S.A.40A: 5-15.2 to the Mayor and Council.

#### **Audit Requirements**

The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

#### **RESOLUTION #24-26**

WHEREAS, NJAC 5:30-9A.6 and 5:31-4.1 allows greater flexibility for local in implementing the claimant certification requirement set forth in NJSA 40A:5-16(a)

WHEREAS, certain changes now permitted would accelerate the Borough's bill paying process

WHEREAS, after review with the Borough's accountants the following changes were recommended:

- 1. The Borough should give consideration to using the threshold allowed by the boards of education which is 15% of the bid threshold for required claimant signatures. For the Borough the amount would be \$2,625.00 which is 15% of the Borough's bid threshold of \$17,500.00. Therefore, claimant signatures would only be required for all purchases over \$2,625.00 excluding advances, employee reimbursement for expenses, professional fees and payments made for services provided exclusively and entirely by an individual (eg sole proprietor) which would require signature regardless of the amount.
- 2. The Borough may elect not to require claimant certification for transactions where the payment is made through standard EFT technologies.

WHEREAS, after careful consideration and review the Governing Body of the Borough of Moonachie has agreed with both recommendations.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Moonachie that claimant certifications (signatures) will no longer be required for purchase orders of \$2,625.00 or less except for advances, employee reimbursement for expenses, professional fees and payments made for services provided exclusively and entirely by an individual (eg sole proprietor) which would require signature regardless of the amount. In addition, claimant certifications would not be required for any transaction where the payment is made through standard EFT technologies.

This resolution is retroactive to January 2, 2024 and should be renewed annually at the Governing Body's Annual Reorganizational Meeting.

#### RESOLUTION #24-27

WHEREAS, the Borough of Moonachie recognizes that the daily procurement requirements of its various departments could be constrained by the time restraints of having to get a purchase order prior to acquiring even routine items costing less than \$2,625.00 which is 15% of the Borough's bid threshold of \$17,500.00; and

WHEREAS, the Borough of Moonachie is seeking to make its all Departments more efficient; and

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Moonachie that purchases costing less than \$2,625.00 do not require a purchase order prior to being purchased.

This resolution is retroactive to January 1, 2024 and should be renewed annually at the Governing Body's Annual Reorganization Meeting.

#### RESOLUTION #24-28

WHEREAS, the Mayor and Council of the Borough of Moonachie with the advice of legal counsel, recommendations from the Chief Financial Officer and Tax Collector, has deemed it necessary to establish a no-cash policy restricting all taxes (Property and Sewer) collection payments to personal checks, bank checks, certified checks or money orders only; and

WHEREAS, it is in the best interest and safety of the general public, municipal staff at the Borough Hall and the fiscal security of the Borough itself, that the Borough of Moonachie will no longer accept cash for the payment of taxes(Property and Sewer); and

WHEREAS, the court has found the no-cash policy is appropriate, as the Honorable District Judge Peter Sheriden said in Newark on Wednesday, June 25, 2008, ruled the policy responds to concerns of safety and fiscal responsibility; and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Moonachie does hereby approve and adopt a no-cash policy for the payment of taxes (Property and Sewer); and

BE IT FURTHER RESOLVED, that the only acceptable form of payment for taxes (Property and Sewer) will be in the form of personal, bank or certified check or money order by order of the governing body of the Borough of Moonachie.

#### RESOLUTION #24-29

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that No-Cash Policy for all payments for Borough's Offices be and is hereby approved.

#### RESOLUTION #24-30

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie, County of Bergen, State of New Jersey, that the penalty upon delinquent taxes and sewer utility charges be fixed at the rate of Eight (8) per centum per annum on the first \$1,500.00 of the delinquency and Eighteen (18) per centum per annum on any account in excess of \$1,500.00 and that no penalty be imposed if payment upon taxes or sewer utility charges be made before the expiration of Ten (10) days after each quarterly payment of taxes or sewer utility charges become due and payable and the collector is hereby authorized and empowered to waive any penalty for interest provided said taxes and sewer utility charges are paid before the expiration of Ten (10) days after each quarterly payment of taxes and sewer utility charges become due.

BE IT FURTHER RESOLVED, that this shall not apply where there is a specific rate or prohibition of grace period; and

BE IT FURTHER RESOLVED, that this resolution shall be effective and apply after February 1, 2024 quarter taxes are due, and that no penalty rate herein for assessments shall apply where there is a specific ordinance fixing a penalty rate for specific assessment.

#### RESOLUTION#24-31

WHEREAS, N.J.S.A. 54:4-91.1 requires that on or before May 1<sup>st</sup> of each year, the Tax Collector file the Mayor and Council a list of delinquent taxes which she believes are not collectible for reason enumerated in the statute; and

WHEREAS, the Mayor and Council on being satisfied that any of the taxes are not collectible, shall by resolution release the Tax Collector from the collection thereof and order the same canceled; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council that action pursuant to N.J.S.A. 54:4-91.2 is not required for the above reason.

#### RESOLUTION #24-32

WHEREAS, recently enacted Assembly Bill No. 4425 and Senate Bill No. 2579 have been signed into law effective March 29, 1991 and April 14, 1991 respectively amending NJSA 54:4-67 and

WHEREAS, the Mayor and Council of the Borough of Moonachie are desirous of enacting the following changes with respect to the aforementioned bills:

-interest charges on a property tax delinquency shall be calculated on the sum of all taxes from year to year and not calculated on a yearly basis.

-An additional penalty of 6% will be added on the amount of a property tax and sewer delinquency in excess of \$10,000.00

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Moonachie, County of Bergen, State of New Jersey, hereby authorize the Tax Collector to implement the above stated changes; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be given to the Tax Collector.

#### RESOLUTION#24-33

WHEREAS, N.J.S.A. 40A:5-17.1 provides that a municipality may authorize the processing of tax refunds of less than Ten (\$10.00) Dollars and the cancellation of tax delinquencies of less than Ten (\$10.00) Dollars; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the Tax Collector is hereby authorized to process, without any further action on the part of Mayor and Council, any property tax refund of less than (\$10.00) Dollars; and

BE IT FURTHER RESOLVED, that the Tax Collector is hereby authorized to process, without further action on the part of Mayor and Council, the cancellation of any property tax delinquency of less than (\$10.00) Dollars; and

BE IT FURTHER RESOLVED, that a Certified Copy of this Resolution be provided by the Borough Clerk to the Tax Collector and the Chief Financial Officer.

#### **RESOLUTION #24-34**

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that Policy 2024-01 is hereby approved and shall take effect immediately

#### **Policy 2024-01**

The Borough Tax Assessor shall notify the Chief Financial Officer and the Governing Body of all tax appeals by June 1<sup>st</sup> of each year. The Assessor's report shall contain at a minimum a break down by property class the number of pending appeals, the current assessed value and the reduction in assessed value if all appeals were successful. If there are appeals for which complete information is unavailable as of June 1<sup>st</sup>, those appeals should be reported as information becomes available.

#### **RESOLUTION #24-35**

WHEREAS, the Borough of Moonachie is a member of the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Employee Benefits Fund and the Bergen County Municipal Energy Joint Purchasing System; and

WHEREAS, the by-laws of said Funds require that a Commissioner to each fund be appointed by the Mayor and Council; and

WHEREAS, the Borough has recommended the appointment of Administrator Anthony Ciannamea as Commissioner to said Funds;

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Moonachie, that Administrator Anthony Ciannamea is hereby appointed Commissioner to the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Employee Benefits Fund and the Bergen County Municipal Energy Joint Purchasing System.

#### **RESOLUTION #24-36**

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that Anthony Ciannamea be and is hereby appointed as the Purchasing Agent, effective January 1, 2024.

#### **RESOLUTION #24-37**

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that Police Chief Richard Behrens be and is hereby appointed as Bloodborne Pathogen Program Coordinator.

RESOLUTION#24-38

**WHEREAS**, the Borough of Moonachie (“Borough”) is required pursuant to State law P.L. 2017, Chapter 331 to appoint a Municipal Humane Law Enforcement Officer (MHLEO) within the Moonachie Police Department; and

**WHEREAS**, the MHLEO shall serve as liaison between the municipality and the Bergen County Prosecutor’s Office and shall have the power and authority within the municipality to enforce the animal cruelty laws of the State and animal cruelty ordinances of the municipality; and

**WHEREAS**, the Borough has received from Richard Behrens, Chief of the Police of the Moonachie Police Department, a recommendation to appointment Police Sergeant Victor A. Migliorino as MHLEO; and

**WHEREAS**, the Mayor and Council of the Borough are desirous of appointing Police Sergeant Victor Migliorino to serve as MHLEO for the Moonachie Police Department and the Borough of Moonachie in accordance with the requirements and procedures mandated in P.L. 2017, c.331 (C.4:22-14.4) et seq.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Moonachie, Bergen County, New Jersey, as follows:

1. That Police Sergeant Victor A. Migliorino of the Moonachie Police Department is hereby appointed to serve as the Municipal Humane Law Enforcement Officer for the Borough of Moonachie.
2. That Police Sergeant Victor A. Migliorino shall perform all such duties and carry out all of the responsibilities as set forth in accordance with the requirements and procedures mandated under P.L. 2017, c331 (C4:22-14.4), et seq.
3. That no further action of the Borough shall be required.

RESOLUTION #24-39

BE IT RESOLVED that the Registrar Supriya Sanyal appointed Lisa Ciannamea as Deputy Registrar for three years term effective as of January 1, 2023; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Moonachie that the appointment of Lisa Ciannamea as Deputy Registrar be and is hereby confirmed.

RESOLUTION #24-40

BE IT RESOLVED by the Mayor and Council that Acadia Financial Group Inc. be and is hereby appointed as Financial Advisory Services Consultant in connection with issuance of Bond Anticipation Notes, for the year 2024.

RESOLUTION #24-41

BE IT RESOLVED by the Mayor and Council that AM Consultants be and is hereby appointed as Fixed Asset Inventory Consultant for the year 2024.

RESOLUTION #24-42

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the fee be set at \$10.00 per copy, for certified copy of marriage, civil union, domestic partnership, death and birth certificates for the calendar year 2024.

RESOLUTION #24-43

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the fee be set at \$10.00 per copy, for any amendment of marriage, civil union, domestic partnership, death and birth certificates for the calendar year 2024.

## RESOLUTION #24-44

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the fee be set at \$20.00 per each returned bank check for the year 2024.

## RESOLUTION #24-45

**BE IT RESOLVED** by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$35.00 per inspection for all temporary Sub-code officials be and hereby is established.

## RESOLUTION #24-46

**BE IT RESOLVED** by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$240.00 per Court Appearance for alternate prosecutors be and hereby is established.

## RESOLUTION #24-47

**BE IT RESOLVED** by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$100.00 per Court Appearance for Alternate Public Defender be and hereby is established.

## RESOLUTION #24-48

**BE IT RESOLVED** by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$17.50 per hour for all temporary worker for Snow Removal be and is hereby established.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Moonachie that the fee in the amount of \$20.00 per hour for all temporary worker for Snow Plowing be and is hereby established.

## RESOLUTION #24-49

**BE IT RESOLVED** by the Mayor and Council, of the Borough of Moonachie that the fee in the amount of \$20.00 per hour for all temporary DPW workers for emergency call outs be and is hereby established.

## RESOLUTION #24-50

**BE IT RESOLVED** by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$17.50 per hour for all temporary bus driver be and hereby is established.

## RESOLUTION #24-51

BE IT RESOLVED, that the Borough Clerk be and is hereby authorized to issue a letter for the Wood-Ridge Memorial Library for membership of resident of the Borough of Moonachie after the Borough of Moonachie collects 50% of the cost for each membership of Wood-Ridge Library; and

BE IT RESOLVED, that the Borough Clerk be and is authorized to reimburse Wood-Ridge Memorial Library for membership of residents of the Borough of Moonachie, upon evidence presented by the Wood-Ridge Memorial Library; and

BE IT FURTHER RESOLVED that same be charged to Budget Item, Administrative and Executive, Other Expense.

## RESOLUTION #24-52

BE IT RESOLVED, that the Borough Clerk be and is hereby authorized to issue a letter for the Johnson Library, Hackensack for membership of resident of the Borough of Moonachie after the Borough of Moonachie collects 50% of the cost for each membership of Johnson Library, Hackensack; and

BE IT RESOLVED that the Borough Clerk be and is hereby authorized to reimburse Johnson Library, Hackensack, for membership of residents of the Borough of Moonachie upon evidence presented by the Johnson Library, Hackensack; and

BE IT FURTHER RESOLVED that same be charged to Budget Item, Administrative & Executive, Other Expenses.

#### RESOLUTION #24-53

BE IT RESOLVED, that the Borough Clerk be and is hereby authorized to issue a letter for the Little Ferry Public Library for membership of resident of the Borough of Moonachie after the Borough of Moonachie collects 50% of the cost for each membership of Little Ferry Public Library from the resident;

BE IT RESOLVED that the Borough Clerk be and is hereby authorized to reimburse Little Ferry Public Library, Little Ferry, for membership of residents of the Borough of Moonachie upon evidence presented by the Little Ferry Public Library; and

BE IT FURTHER RESOLVED that same be charged to Budget Item, Administrative & Executive, Other Expenses.

#### RESOLUTION #24-54

WHEREAS, Borough residents had problems in obtaining required reading books from Wood-Ridge Memorial Library, Little Ferry Public Library or Hackensack Johnson Public Library and the Borough does not have the privilege of obtaining books from other libraries;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council that resident be reimbursed for the required reading books purchased by them upon submission of a list of the reading required by the Elementary School or High School, original purchase receipts and the book purchased and presentation of a valid Library card; and

BE IT FURTHER RESOLVED, that the Borough will donate the books to the Robert L. Craig School library.

#### RESOLUTION #24-55

BE IT RESOLVED, by the Mayor and Council of the Borough that the Borough Clerk is hereby authorized to issue a letter for an additional membership to a Library (Wood-Ridge Memorial Library/Little Ferry Public Library/Johnson Public Library) after the Borough of Moonachie collects 100% of the cost for each membership after the first membership; and

BE IT RESOLVED, that the Borough Clerk be and is authorized to reimburse Libraries (Wood-Ridge Memorial Library/Little Ferry Public Library/Johnson Public Library) for membership of residents of the Borough of Moonachie, upon evidence presented by the Library.

RESOLUTION #24-56

WHEREAS, the Police Departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies; and

WHEREAS this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4, and N.J.S.A. App. A:9-40.6; and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of emergency, riot of disorder in order to protect life and property; and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Moonachie to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the Police Department of the Borough of Moonachie, Bergen County, New Jersey under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the County Executive, the County Board of Commissioners, the County Prosecutor, and all municipalities in the County of Bergen.

RESOLUTION #24-57

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that Borough's participation be and is hereby affirmed in the followings:

- a) National Joint Powers Alliance
- b) Educational Services Commission of New Jersey Cooperative Pricing System
- c) County of Union Cooperative Pricing System
- d) Bergen County Cooperative Pricing System

RESOLUTION #24-58

BE IT RESOLVED that the annual contribution to the Comprehensive Behavioral Healthcare, Inc. for services to Moonachie residents, in the amount of \$1,200.00 be and is hereby approved.

RESOLUTION #24-59

WHEREAS, Police Chief determined that Nick's Towing Service, Inc. and A&D Towing and Recovery LLC will be approved towers for the Moonachie Police Department for the year 2024; and

BE IT RESOLVED, by the Mayor and Council that the Police Chief's determination on said approved towers be and is hereby confirmed.

RESOLUTION #24-60

BE IT RESOLVED, that the Borough Administrator is hereby authorized to issue a check to the Moonachie Fire Department as an annual Contribution in the amount of \$16,000.00.

RESOLUTION #24-61

BE IT RESOLVED, by the Mayor and Council that the Mayor is hereby authorized to sign a Software Maintenance agreement with Munidex, Inc. One Gateway Center, Suite 2600, Newark, NJ 07102 for the period of January 1, 2024 thru December 31, 2024 for the annual fee of \$610.20 for Vital Statistics.

RESOLUTION #24-62

BE IT RESOLVED that a 2024 license be and is hereby granted to Metropolitan Associates, LTD to operate a mobile home park at the premises situated at 103 Moonachie Avenue, Moonachie; said premises also known as Block 65, Lot 1 as shown on the Assessment Map; and

BE IT FURTHER RESOLVED that said premises shall consist of said area as heretofore designated on the Zoning Map as a Mobile Home Park.

RESOLUTION #24-63

BE IT RESOLVED that a 2024 license be and is hereby granted to Vanguard Associates, LLC to operate a mobile home park at the premises situated at 113 Moonachie Avenue, Moonachie; said premises also known as Block 62, Lot 2 as shown on the Assessment Map; and

BE IT FURTHER RESOLVED that said premises shall consist of said area as heretofore designated on the Zoning Map as a Mobile Home Park.

RESOLUTION #24-64

WHEREAS, the Borough Clerk has received an application for a Truck Transfer Terminal license from TFORCE FREIGHT, Inc. 280 Moonachie Avenue, Block 57, Lot 8, and the fee in the amount of \$500.00 for the year 2024; and

NOW THEREFORE, BE IT RESOLVED that the Borough Clerk be and is hereby authorized to issue said license.

RESOLUTION #24-65

BE IT RESOLVED, by the mayor and Council of the Borough of Moonachie that Scott A. Romano be and is hereby appointed as DPW Laborer at the annual salary of \$35, 500.00, effective January 1<sup>st</sup>, 2024.

ROLL CALL: Bauer, Cirillo, Campbell, Haberlin, Surak, Wende.  
All ayes. So ordered.

BILLS: None

COMMITTEE APPOINTMENTS BY CONSENT  
Motion by C/Bauer and second by C/Cirillo:

2024 COUNCIL COMMITTEES

<u>COMMITTEE</u>	<u>CHAIR</u>	<u>MEMBER</u>
POLICE	<u>C/Wende</u>	<u>C/Cirillo</u>
FIRE & FIRST AID	<u>C/Campbell</u>	<u>C/Surak</u>
LAW & ORDINANCE	<u>C/Bauer</u>	<u>C/Wende</u>
DPW/ BUILDINGS & GROUNDS	<u>C/Bauer</u>	<u>C/Wende</u>
UTILITIES & BCUA	<u>C/Surak</u>	<u>C/Haberlin</u>
FINANCE & INSURANCE	<u>C/Cirillo</u>	<u>C/Bauer</u>
RECREATION	<u>C/Campbell</u>	<u>C/Wende</u>
COMMUNITY AFFAIRS, CIVIC CENTER & PUBLIC INFORMATION	<u>C/Cirillo</u>	<u>C/Campbell</u>
HEALTH & ENVIRONMENT	<u>C/Surak</u>	<u>C/Haberlin</u>
EMERGENCY MANAGEMENT	<u>C/Surak</u>	<u>C/Cirillo</u>
AIRPORT	<u>C/Surak</u>	<u>C/Haberlin</u>
RENT LEVELING & MOBILE HOME PARK	<u>C/Haberlin</u>	<u>C/Bauer</u>
PERSONNEL	<u>C/Bauer</u>	<u>C/Wende</u>
COMMERCE & INDUSTRY RELATIONS	<u>C/Campbell</u>	<u>C/Cirillo</u>
GRANTS	<u>C/Surak</u>	<u>C/Campbell</u>
<u>LIASONS:</u>		
BOARD OF EDUCATION	<u>C/Cirillo</u>	
SCHOLARSHIP	<u>C/Cirillo &amp; C/Haberlin</u>	
SENIOR CITIZENS	<u>C/Cirillo</u>	
<u>MEMBER:</u>		
PLANNING BOARD		<u>C/Wende</u>
MUNICIPAL ALLIANCE		<u>C/Campbell</u>
MOONACHIE MUNICIPAL CRISIS RESPONSE TEAM		<u>C/Bauer</u>

ROLL CALL: Bauer, Cirillo, Campbell, Haberlin, Surak, Wende.  
All ayes. So ordered.

PUBLIC HEARING:

Luis Perez- thanked the Council for serving the community and congratulated the elected Council members.

MaryAnn Cinque-congratulated the elected Council members, and thanked them for their service to the community. Asked about parking when there is snow.

Mayor Vaccaro mentioned that in the past there is parking on the ballfields on Redneck Avenue and the fields are last to be cleared so vehicles may be snowed in until then.

Motion by C/Cirillo and second by C/Bauer to close public hearing.

ROLL CALL: Bauer, Cirillo, Campbell, Haberlin, Surak, Wende.

All ayes. So ordered.

Mayor Vaccaro wished everyone a happy and healthy New Year, and to stay safe. Thanked the administrative staff and the Police, Fire, EMS & DPW for their work for the Borough.

C/Bauer wished everyone a happy and healthy new year.

C/Cirillo wished everyone a happy and healthy new year.

C/Campbell spoke about Fire Department phone system

Mayor Vaccaro mentioned speaking with the Police Chief, and asked the Fire Committee to meet.

He also mentioned discussing with the Police Chief regarding speeding on Edstan Drive, and he will put an officer there, and the speed sign that is there, will give an average on the speeds on the road. Mentioned that the Police Chief looked at the data a while ago and not every car is speeding, but there are occasions where people are speeding.

C/Campbell mentioned during rush hour a lot of people cut through Edstan Drive from Moonachie Road.

C/Haberlin asked if the parking for the bus on Edstan Drive was discussed with the Police Chief.

Mayor Vaccaro mentioned that he did speak to him about it, and the Police Department will be re enforcing the parking regulation there.

C/Surak wished everyone a happy and healthy new year, and congratulated the elected Council members.

C/Haberlin thanked everyone that supported him during his campaign, spoke about wanting to serve the community and growing up in Moonachie.

C/Wende wished everyone a good new year and congratulated the elected Council members.

Administrator Ciannamea congratulated the elected Council members and wished everyone a happy and healthy and safe new year.

Attorney Migliorino congratulated the elected Council members.

Motion by C/Cirillo and second by C/Bauer to adjourn meeting at 7:36 P.M.

ROLL CALL: Bauer, Cirillo, Campbell, Haberlin, Surak, Wende.

All ayes. So ordered.

ATTEST:

Supriya Sanyal  
Borough Clerk