

EXECUTIVE MEETING called to order, Mayor Vaccaro in the chair, at the Municipal Building on Thursday May 11, 2023 7:00 P.M.

Mayor called for Pledge of Allegiance to the Flag.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak, Wende-present  
Administrator- T. Ciannamea-present,  
Attorney- F. Migliorino-present,  
Engineer- not present

Deputy Borough Clerk stated that notice of the meeting was announced in accordance with the Open Public Meeting Act.

Motion by C/Bauer and second by C/Cirillo to approve Minutes of Executive Meeting of April 13, 2023.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak, Wende.  
All ayes. So ordered.

COMMUNICATIONS:

Verdantas, Inc. – Notice of Soil Remedial Action Protectiveness/ Biennial Certification Form for Terminal Construction Corp., 100 Anderson Avenue.

Boroughs of Old Tappan, Westwood, Hillsdale- Resolution in Support of S3739/A5402 Delaying the Implementation of the Fourth Round of Affordable Housing Obligations.

Bergen County Board of Commissioners – recognition of Older Americans Month, Historic Preservation Month, National Teacher’s Week, and Asian American and Pacific Islander Heritage Month.

Bergen County Board of Commissioners – Notice of adoption of Ordinances to Discontinue Van Riper Avenue in Elmwood Park as a County Road and Transfer Control and Jurisdiction to the Borough of Elmwood Park, and Ordinance to Revise the Speed Limit on Grand Avenue, County Route 2 - Borough of Montvale.

NJDEP- Notice of Violation for LPS Industries, 10 Caesar Place, Block 63/Lot 5.

Bergen County Board of Commissioners- Resolution approving a Countywide Fire Mutual Aid Agreement.

REQUEST FOR PROPOSAL FOR UTILITY BILL AUDIT SERVICES- MARCH 7, 2023:

Two proposals were received on March 7, 2023:

Troy & Banks, Inc.  
2216 Kensington Ave.  
Buffalo, NY 14226 -Payment of 22% of the amount saved each month for 112 months

George A. Koteen Associates, Inc.  
290 Queen Anne Rd.  
Teaneck, NJ 07666 - Payment of 40% of each refund, credit or adjustment.

Mayor Vaccaro mentioned having the utility committee meeting and discuss and bring back to the Council. C/Wende mentioned speaking to the financial consultant who was getting references for both.

REPORTS: None

FORMAL ACTION:

Motion by C/Kinsella and second by C/Wende to approve following Resolutions:  
RESOLUTION #23-125

BE IT RESOLVED, that the following applicants for Part-time Recreation Staff are hereby employed effective January 1<sup>st</sup>, 2023:

<u>NAME</u>	<u>POSITION</u>	<u>HOURLY RATE</u>
Hemansi Patel	Counselor	\$13.00

## RESOLUTION#23-126

WHEREAS the Borough has solicited two competitive quotes for the purchase and installation of Radio Equipment for the Fire Department and ESS was the lowest responsible quoter in the amount of \$6,722.65; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the purchase and installation of Radio Equipment for the Fire Department from ESS, in the amount of \$6,722.65 be and is hereby authorized.

## RESOLUTION#23-127

WHEREAS, the Moonachie Road Pump Station requires a Clean Out and the Borough has obtained two quotes for the labor and materials to perform said Clean Out on the Moonachie Avenue Pump Station; and

WHEREAS the lowest responsible quote received was from Viper-Jet LLC: and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie approve award of a contract to Viper-Jet LLC for the Moonachie Avenue Pump Station Clean Out which includes all labor and materials in the amount of \$11,500.00.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak, Wende.  
All ayes. So ordered.

NEW BUSINESS:

PUBLIC HEARING AND FINAL PASSAGE OF ORDINANCES:

## ORDINANCE #2023-3

AN ORDINANCE OF THE BOROUGH OF  
MOONACHIE, IN THE COUNTY OF BERGEN, NEW  
JERSEY, APPROPRIATING \$805,000 FOR THE  
IMPROVEMENTS TO EMPIRE BOULEVARD AND  
2023 ROAD IMPROVEMENT PROGRAM

## ORDINANCE #2023-4

AN ORDINANCE OF THE BOROUGH OF  
MOONACHIE, IN THE COUNTY OF BERGEN, NEW  
JERSEY, APPROPRIATING \$187,263 FOR THE  
JOSEPH STREET PARK TENNIS AND BASKETBALL  
COURT IMPROVEMENTS

## ORDINANCE # 2023-5

AN ORDINANCE TO AMEND CHAPTER II "ADMINISTRATION"  
SECTION 13 "POLICE DEPARTMENT" OF THE REVISED  
GENERAL ORDINANCE OF THE "BOROUGH OF MOONACHIE"  
COUNTY OF BERGEN, STATE OF NEW JERSEY

## DISCUSSION:

## 1. New DPW Building Construction.

Mayor Vaccaro asked Attorney Migliorino to contact the bond company to close out the project. Mentioned putting funds into escrow.

C/Bauer asked if the escrow funds can be used for the fencing that is needed.

Mayor Vaccaro mentioned that it is funds that are for the contractor to repair anything in the building.

## 2. Traffic Light between Moonachie Road and Moonachie Avenue.

Mayor Vaccaro mentioned that there has not been any update from the County. Funds are available through the NJSEA, and a letter is needed to send to them as to why Moonachie cannot use funds allocated for the Borough for the project.

## 3. Moving Court to Municipal Building.

Mayor Vaccaro mentioned needing to discuss with Dennis Williams the status of what is left for the Court.

4. Ordinance for "Access Restrictions to Designated Municipal Facilities and  
Offices to protect and safeguard Public Records containing Personally Identifiable

information”.

Attorney Migliorino spoke about the draft ordinance and designating areas, and what common areas and offices that will not be accessible.

5. Labor Counsel Contract.

Mayor Vaccaro asked to remove the item from the Agenda.

6. NJ League of Municipalities Convention.

Administrator Ciannanea provided League pricing for the hotel and his own expenses when he attended convention last year.

Mayor and Council reviewed the information and discussed current amounts that are given to employees that attend the convention. Mayor and Council discussed changing the amount to \$200.00.

Administrator Ciannanea mentioned that the resolution is usually done closer to the convention, when he has a list of who is going to attend.

7. Property Maintenance/Administration Electric Vehicle.

Mayor mentioned pricing for the vehicles are around 20,000.00 to 25,000.00 under state contract. He needs to reach out to the grant consultant to see if there are available funds for the vehicle and a charging station. Mayor Vaccaro mentioned that capital items for each department are needed.

8. Countywide Fire Mutual Aid Agreement.

Mayor Vaccaro asked the governing body to review. There is a mutual aid for South Bergen, and this is county wide. Other counties already have this in place.

C/Kinsella asked about getting a recommendation from the Fire Chief.

9. 2023 Budget.

Mayor Vaccaro mentioned that a full PDF of the budget will be sent out tomorrow, there is a 1.5% increase which is \$55 per household increase. Asked governing body to review the increases and decreases. The budget will be introduced at the next meeting, and any questions or concerns can be brought up before adoption next month.

10. Edmunds Software Cloud Hosting.

Deputy Borough Clerk spoke about proposal from Edmunds, it would cut down the downtime when there are issues with Edmunds. Currently, Edmunds need to contact the IT company in order to get access to the server to make any changes or if there are software updates. The IT company can be difficult to get a hold of, and causes a longer period of time where Edmunds is not available to use in the office, which effects the tax, finance, and building departments. Mentioned that the financial consultant would reach out to towns that have Edmunds and see if they are utilizing this option.

C/Kinsella asked about the pricing.

Mayor Vaccaro mentioned that the proposal is for \$4,400.

Deputy Borough Clerk mentioned that the price would be prorated for half the year if accepted in June.

11. Shared Service Agreement with Board of Education for SLEO Class III.

Mayor Vaccaro mentioned that there will be shared service agreement with the school, and a draft agreement needs to be sent to the Police Chief. Spoke about change in wording in the ordinance to include Superintendent.

C/Bauer asked about the number of officers to be hired.

Mayor Vaccaro mentioned that he would leave it up to the Police Chief to make the decision.

12. Banners for School.

Mayor Vaccaro mentioned it was brought up at a school board meeting that Wood-Ridge high school has the banners of the Seniors, but it is only Wood-Ridge residents, not Moonachie residents. The school board wanted to know if the Borough could put up banners of any graduating Moonachie resident. The school would share the costs with the Borough. Spoke about the PSE&G lines and poles and not hearing back from them yet. It could be up for two months, and also it could be used for the other seasons and holidays during the year. Spoke about reaching out to other towns for assistance hanging up the banners. Each banner would have a different student on each side.

C/Wende mentioned that it was a good idea.

Mayor Vaccaro mentioned if they cannot go on the poles, it can go up on the side of the Municipal Building.

Administrator Ciannanea asked about contacting the County regarding the poles.

Mayor Vaccaro will tell the Superintendent to go forward with the banners.

13. Youth in Government May 25<sup>th</sup>.

C/Cirillo went to the Board of Education meeting, and asked the Board of Education members to attend.

C/Kinsella will check the time that the students are coming to the Municipal Building.

Mayor Vaccaro mentioned he will reach out to the department heads regarding bringing over equipment the day of.

14. Recreation Director.

Mayor Vaccaro mentioned speaking with the Recreation Director, and an Assistant Recreation Director is needed. He will ask the former Assistant Recreation Director about it, but wanted to discuss with the governing body.

C/Kinsella asked if they could be appointed Co-Director so that they had more ability to make decisions.

PUBLIC HEARING: No one wished to be heard.

Motion by C/Bauer and second by C/Wende to close Public Hearing.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak, Wende.

All ayes. So ordered.

C/Bauer asked about the fencing around the DPW building and contacting the airport.

C/Cirillo spoke about went to the meeting regarding the Y, and new programs that are available and grants.

Mayor Vaccaro mentioned the Recreation Director was asking to lower the age for the Summer Recreation program.

C/Kinsella spoke about the ages for Summer Recreation and those going into kindergarten are allowed to go to Summer Recreation. Spoke about needing additional staff for a lower age group, and needing to discuss with the Recreation Committee about expanding the program.

C/Cirillo mentioned that the next Senior Meeting is on May 17<sup>th</sup>.

Mayor Vaccaro mentioned to tell the Seniors about the Bergen County Clerk mobile office at the Municipal Building on May 23<sup>rd</sup> from 10AM to 2PM, for passports and senior IDs. Asked the governing body to let people know the service will be available.

Administrator Ciannamea mentioned the dates for the League of Municipalities Convention.

CLOSED SESSION:

Motion by C/Cirillo and second by C/Bauer to approve the following Resolution:

RESOLUTION#23-128

WHEREAS, N.J. S.A. 10:4-12 allow for a public body to go into closed session during a public meeting, and

WHEREAS, the Mayor and Council of the Borough of Moonachie has deemed it necessary to go into closed session to discuss certain matters which are exempt from the public, and

WHEREAS, the regular meeting of this governing body will reconvene,

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Moonachie will go into closed session for the following reason as outlined in N.J.S.A. 10:4-12:

- Any pending or anticipated litigation or contract negotiation.

-Any matter involving the employment, appointment, termination of employment, disciplinary action unless individual requests a public meeting.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak, Wende.

All ayes. So ordered.

Motion by C/Bauer and second by C/Kinsella to close Closed Session at 7:59 P.M.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak, Wende.

All ayes. So ordered.

Mayor Vaccaro mentioned that the items discussed in Closed Session were regarding a letter sent to a DPW employee and the Police Chief's contract.

C/Kinsella spoke about the purpose of the Council Committees, and that bringing department heads to Council meetings bypasses the purpose of the Committees.

Mayor Vaccaro mentioned that if there are any department concerns it should be brought up to the committee members and then they would bring it back to the governing body after discussing with the department, which has been past procedure. Spoke about discussion last month regarding having department heads attend a Council Meeting.

C/Surak spoke about information in the Police Chief's monthly report.

Mayor Vaccaro spoke about call data, time spent in Teterboro, and hiring of an officer.

Attorney Migliorino spoke about local government ethics law, and that the questions for the Police Chief should have been given to the governing body first.

C/Kinsella asked the Police Chief to give her the list of the questions and she would discuss with him.

Mayor Vaccaro mentioned that getting a transfer for a Police Officer would be faster.

Motion by C/Surak and second by C/Martinez to approve the following Resolution:

RESOLUTION#23-129

BE IT RESOLVED, by the Mayor and Council that the Mayor is hereby authorized to request NJ Civil Services Commission for the Certification of Eligible for Appointment of Police Officer.

ROLL CALL: Bauer- aye, Cirillo, Kinsella-nay, Surak, Martinez, Wende- aye.

Four ayes, two nays. Motion carried.

C/Kinsella mentioned that if time is an issue, getting a transfer would allow someone to not have to attend the academy.

Police Chief spoke about the deadline for the academy, and the latest to send someone is June 20<sup>th</sup> after pre-physical assessment.

Mayor and Council thanked the Police Chief for his work in the Department.

Motion by C/Bauer and second by C/Cirillo to adjourn the meeting at 8:33 P.M.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak, Wende.

All ayes. So ordered.

ATTEST:

Jennifer Cooney  
Deputy Borough Clerk