

REORGANIZATION MEETING

JANUARY 3, 2022

OATH OF OFFICE

ADMINISTERED BY \_\_\_\_\_

COUNCILWOMAN KAREN SURAK

BIBLE HELD BY \_\_\_\_\_

COUNCILMAN JOHN R. WENDE

BIBLE HELD BY \_\_\_\_\_

TAX COLLECTOR LISA CIANNAMEA

BIBLE HELD BY \_\_\_\_\_

REORGANIZATION MEETING called to order, \_\_\_\_\_ in the chair, at the Municipal Building on Monday, January 4<sup>th</sup>, 2022 at \_\_\_\_\_ P.M.

Mayor called for Pledge of Allegiance to the Flag.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak, Wende.

Borough Clerk Stated that Borough Clerk stated that notice of the meeting was announced in accordance with the Open Public Meeting Act and published in the Record on December 11<sup>th</sup>, 2022.

Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to waive the regular order of business.

ROLL CALL:

Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to elect \_\_\_\_\_ as Council President.

ROLL CALL:

### RESOLUTIONS:

Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to approve following Resolutions:

	Motion	Second	Roll Call
1. Appointment of <u>Frank Migliorino</u> as Borough Attorney for the year 2022.	_____	_____	_____
2. Appointment of <u>Kevin Boswell</u> as Borough Engineer for the year 2022.	_____	_____	_____
3. Appointment of <u>Paul Lerch</u> as Borough Auditor for the year 2022.	_____	_____	_____
4. Appointment of Helene Herbert as Special Tax Counsel for year 2022.	_____	_____	_____
5. Adopting existing By-laws of the Mayor & Council.	_____	_____	_____
6. Setting schedule of meetings for calendar year 2022.	_____	_____	_____

	<u>Motion</u>	<u>Second</u>	<u>Roll Call</u>
7. Appointment of DeCotiis, Fitzpatrick, Cole & Giblin for services in connection with the issuance of bonds & notes.	_____	_____	_____
8. Appointment of Joshua H. Reinitz as a Public Defender at fee of \$100.00 per Court Case.	_____	_____	_____
9. Appointment of DKL Consulting as Financial Consultant.	_____	_____	_____
10. Appointment of James V. Gardella, P.I.A. Security Programs, A division of World Insurance Associates, LLC as an insurance Consultant/Benefits Coordinator.	_____	_____	_____
11. Appointment of James V. Gardella, P.I.A. Security Programs, A division of World Insurance Associates, LLC as a Risk Management Consultant.	_____	_____	_____

ROLL CALL:

**APPOINTMENTS:**

The Mayor made the following appointments:

**Borough Administrator:**

Anthony Ciannamea

term to expire 12/31/2022

**Affirmative Action Officer:**

Anthony Ciannamea

term to expire 12/31/2022

**Assessment Search Officer:**

Supriya Sanyal

term to expire 12/31/2022

**Tax Search Officer:**

Lisa Ciannamea

term to expire 12/31/2022

**Deputy Borough Clerk**

Jennifer Cooney

term to expire 12/31/2022

**Prosecutor:**

Linda H. Schwager

term to expire 12/31/2022

**Alternate Prosecutor:**

Brian Eyerman

term to expire 12/31/2022

**Borough Physician:** term to expire 12/31/2022  
Occupational Medicine

**Compcare Representative:** term to expire 12/31/2022  
Terri Campbell

**Property Maintenance Official:** term to expire 12/31/2022  
William G. Hunt, Jr.

**Ombudsman:** term to expire 12/31/2022  
Joseph Licata

**Clerk to Ombudsman:** term to expire 12/31/2022  
 \_\_\_\_\_

**Recycling Coordinator (two-year term):**  
 \_\_\_\_\_

term to expire 12/31/2023

**Planning Board:**  
**Class I**

term to expire 12/31/

**Class II**

Gino Tessaro

term to expire 12/31/2022  
 (no confirmation)

**Board of Health:**

Rita Wende

(3 yrs. term) 12/31/2024

Lyndsey T. Martinez

12/31/2024

**Historical Committee:**

Anthony Ciannamea

term to expire 12/31/2022

Frederick J. Dressel

term to expire 12/31/2022

**Safety Committee:**

Anthony Ciannamea, Administrator - Delegate term to expire 12/31/2022

Richard Behrens, Police Chief

Frank Smith, Captain of First Aid & Rescue Squad

Justin Derevyanyk, Chief Fire Department

Mary Ellen Lyons, Superintendent (DPW)

Frank Covelli, PIA

**Municipal Alliance Coordinator:**

Philip Facendola

term to expire 12/31/2022

Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to confirm appointments.

ROLL CALL:

Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to appoint Councilman Wende as a **Class 3** member of the Planning Board term to expire 12/31/2022.

ROLL CALL:

Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to approve the following Resolutions:

RESOLUTION#22-

Confirming Mayor's appointment of representatives Karen Surak and Councilman Manuel Martinez for Teterboro Aircraft Noise Abatement Advisory Committee.

RESOLUTION #22-

Confirming Mayor's appointment of Councilman Antonio Cirillo as 1<sup>st</sup> Alternate representative and Administrator Anthony Ciannamea as 2<sup>nd</sup> Alternate representative for the Hackensack Meadowlands Municipal Committee.

ROLL CALL:

**CONSENT RESOLUTIONS:**

Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to approve consent Resolutions.

ROLL CALL:

	<u>Motion</u>	<u>Second</u>	<u>Roll Call</u>
1. Setting official newspapers: The Record Herald News Star Ledger	_____	_____	_____
2. Setting Borough Depositories: Valley National Bank- Moonachie Wells Fargo Bank- Little Ferry N.J. Cash Management.	_____	_____	_____
3. Signatories for Borough Accounts: Dennis Vaccaro, Mayor Anthony Ciannamea, Administrator/Chief Financial Officer Supriya Sanyal, Borough Clerk	_____	_____	_____
4. Authorizing petty cash check to Borough Clerk in the amount of \$100.00.	_____	_____	_____
5. Approval of Borough's Official Holiday Schedule for the year 2022.	_____	_____	_____
6. Authorize payment of Group Hospitalization Premiums for retired Police Lieutenant Russell Beideman and his family.	_____	_____	_____

7. Adopting Policies and Procedures  
for DPW effective 01/01/2022.

\_\_\_\_\_

8. Adoption of the Temporary Budget  
for 2022.

\_\_\_\_\_

9. Authorizing investment of  
Borough's funds from time to  
time in interest bearing accounts &  
securities.

\_\_\_\_\_

10. Approval of not requiring claimant  
certification(signatures) for purchase  
orders of \$2,625.00 or less except for  
advances, employee reimbursement  
for expenses, professional fees,  
services provide by sole proprietor.

\_\_\_\_\_

11. Adopting Cash Management  
Plan for the year 2022.

\_\_\_\_\_

12. Setting interest rates on delinquent  
taxes & sewer charges at 8% for  
first \$1,500 & 18% over \$1,500.

\_\_\_\_\_

13. Releasing Tax Collector from taxes  
not collectible for reasons enumerated  
in the Statute.

\_\_\_\_\_

14. Authorize additional 6% year end  
interest penalty on delinquencies  
over \$10,000.

\_\_\_\_\_

15. Authorize Tax Collector to process  
cancellation of tax refunds and tax  
delinquencies of less than Ten(\$10.00).

\_\_\_\_\_

16. Approval of Policy 2022-01 regarding  
Tax Assessor's Reports on Tax Appeals.

\_\_\_\_\_

17. Appointing Administrator as  
Commissioner to South Bergen  
Municipal Joint Insurance Fund,  
Municipal Employee Benefits Fund  
and Bergen County Municipal Energy  
Joint Purchasing System.

\_\_\_\_\_

18. Appointing Anthony Ciannanea as the Purchasing Agent.

19. Appointment of Police Officer Victor Migliorino as Municipal Humane Law Enforcement Officer.

20. Setting fees for certified copies of marriage, Civil union, domestic partnership, death, & birth certificates.

21. Setting the fees in the amount of \$20.00 for each return Bank check.

22. Establishing a fee of \$32.50/Inspection for all temporary Sub-Code Officials.

23. Establishing a fee of \$240 per Court Appearance for Alternate Prosecutors.

24. Establishing a fee of \$100 per Court Appearance for Alternate Public Defender.

25. Establishing the fee of \$15.00 /hour for all temporary worker for Snow Removal and \$ 20.00 /hour for all temporary worker for Snow Plowing.

26. Establishing the fee in the amount of \$20.00 per hour for all temporary DPW workers for emergency call out.

27. Establishing a fee of \$15.00/hour for all temporary bus driver.

28. Authorizing Borough to collect 50 % of the cost for yearly library membership for Wood-Ridge Memorial Library-per family.

29. Authorizing Borough to collect 50% of the cost for yearly library membership for Johnson Library in Hackensack - per family.

30. Authorizing Borough to collect 50% of the cost for yearly library membership for Little Ferry Public Library- per family.

\_\_\_\_\_

31. Authorizing residents be reimbursed for required reading books purchased by them, when books are not available in the Wood-Ridge, Little Ferry and Johnson Public Library and donating the book to the School Library.

\_\_\_\_\_

32. Authorize Borough Clerk to issue additional membership to a library ( Wood-Ridge Memorial Library/Little Ferry Public library/Johnson Public Library) after collecting 100% cost for the membership of the library.

\_\_\_\_\_

33. Authorizing Borough's participation in a Mutual Aid Plan and Rapid Deployment Force in accordance with the plan as submitted by the Bergen County Police Chief's Association.

\_\_\_\_\_

34. Affirming Borough's participation of the followings:

- a) National Joint Powers Alliance
- b) Educational Services Commission of New Jersey Cooperative Pricing System
- c) County of Union Cooperative Pricing System
- d) Bergen County Cooperative Pricing System

\_\_\_\_\_

35. Approval of annual Contribution to Comprehensive Behavioral Healthcare, Inc. for Mental Health Services rendered to the residents of Moonachie.

\_\_\_\_\_

36. Adopting No- Cash policy for the payment of taxes (Property and Sewer).

\_\_\_\_\_

37. Setting fees for amendment of marriage, Civil union, domestic partnership, death, & birth certificates.

\_\_\_\_\_

38. Adopting No-Cash policy for any Payments for Borough's Offices.

\_\_\_\_\_



39. Authorize that a purchase order is not  
Required prior to purchasing items  
costing less than \$2,625.00. \_\_\_\_\_

40. Confirming Police Chief's determination  
for following 2022 approved towers:

Nick's Towing Service, Inc.

A&D Towing and Recovery LLC \_\_\_\_\_

41. Authorizing Re-Affirmation of the  
Police & Procedures Manual for the Borough. \_\_\_\_\_

42. Recognizing January 23- January 29, 2022 as  
Borough of Moonachie School Choice Week. \_\_\_\_\_

43. Authorize Borough Administrator to issue  
A check in the amount of \$16,000.00 to  
Moonachie Fire Dept. as an annual Contribution. \_\_\_\_\_

#### BILLS:

Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to approve the payment of bills  
amounting to \_\_\_\_\_.

#### ROLL CALL:

#### COMMITTEE APPOINTMENTS BY CONSENT

Motion by \_\_\_\_\_ and second by \_\_\_\_\_.

#### ROLL CALL:

#### PUBLIC HEARING:

Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to close public hearing.

#### ROLL CALL:

Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to adjourn meeting at \_\_\_\_\_.

#### ROLL CALL:

BOROUGH OF MOONACHIE  
2022 COUNCIL COMMITTEES

<u>COMMITTEE</u>	<u>CHAIR</u>	<u>MEMBER</u>
POLICE	_____	_____ _____
FIRE & FIRST AID	_____	_____
LAW & ORDINANCE	_____	_____
DPW/ BUILDINGS & GROUNDS	_____	_____
UTILITIES & BCUA	_____	_____
FINANCE & INSURANCE	_____	_____
RECREATION	_____	_____
COMMUNITY AFFAIRS, CIVIC CENTER & PUBLIC INFORMATION	_____	_____
HEALTH & ENVIRONMENT	_____	_____
EMERGENCY MANAGEMENT	_____	_____
AIRPORT	_____	_____
RENT LEVELING & MOBIL HOME PARK	_____	_____
PERSONNEL	_____	_____
COMMERCE & INDUSTRY RELATIONS	_____	_____
GRANTS	_____	_____
<u>LIAISONS:</u>		
BOARD OF EDUCATION		_____
SCHOLARSHIP		_____
SENIOR CITIZENS		_____
<u>MEMBER:</u>		
PLANNING BOARD		_____
MUNICIPAL ALLIANCE		_____
MOONACHIE MUNICIPAL CRISIS RESPONSE TEAM		_____