

REORGANIZATION MEETING

JANUARY 1, 2023

OATH OF OFFICE

ADMINISTERED BY _____

MAYOR DENNIS VACCARO

BIBLE HELD BY _____

COUNCILMAN ROBERT J. BAUER SR.

BIBLE HELD BY _____

COUNCILWOMAN KATHLEEN KINSELLA

BIBLE HELD BY _____

REORGANIZATION MEETING called to order, _____ in the chair, at the Municipal Building on Sunday, January 1st 2023 at _____ P.M.

Mayor called for Pledge of Allegiance to the Flag.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak, Wende.

Borough Clerk Stated that Borough Clerk stated that notice of the meeting was announced in accordance with the Open Public Meeting Act and published in the Record on December 16, 2022.

Motion by _____ and second by _____ to waive the regular order of business.

ROLL CALL:

Motion by _____ and second by _____ to elect _____ as Council President.

ROLL CALL:

RESOLUTIONS:

Motion by _____ and second by _____ to approve following Resolutions:

	Motion	Second	Roll Call
1. Appointment of <u>Frank Migliorino</u> as Borough Attorney for the year 2023.	_____	_____	_____
2. Appointment of <u>Kevin Boswell</u> as Borough Engineer for the year 2023.	_____	_____	_____
3. Appointment of <u>Paul Lerch</u> as Borough Auditor for the year 2023.	_____	_____	_____
4. Appointment of Helene Herbert as Special Tax Counsel for year 2023.	_____	_____	_____
5. Adopting existing By-laws of the Mayor & Council.	_____	_____	_____
6. Setting schedule of meetings for calendar year 2023.	_____	_____	_____
7. Appointment of DeCotiis, Fitzpatrick, Cole & Giblin for services in connection with the issuance of bonds & notes.	_____	_____	_____

	<u>Motion</u>	<u>Second</u>	<u>Roll Call</u>
8. Appointment of Joshua H. Reinitz as a Public Defender at fee of \$100.00 per Court Case.	_____	_____	_____
9. Appointment of DKL Consulting as Financial Consultant.	_____	_____	_____
10. Appointment of James V. Gardella, P.I.A. Security Programs, a division of World Insurance Associates, LLC as an insurance Consultant/Benefits Coordinator.	_____	_____	_____
11. Appointment of James V. Gardella, P.I.A. Security Programs, a division of World Insurance Associates, LLC as a Risk Management Consultant.	_____	_____	_____
ROLL CALL:			

APPOINTMENTS:

The Mayor made the following appointments:

Borough Administrator:

Anthony Ciannamea

term to expire 12/31/2023

Affirmative Action Officer:

Anthony Ciannamea

term to expire 12/31/2023

Assessment Search Officer:

Supriya Sanyal

term to expire 12/31/2023

Tax Search Officer:

Lisa Ciannamea

term to expire 12/31/2023

Deputy Borough Clerk

Jennifer Cooney

term to expire 12/31/2023

Prosecutor:

Linda H. Schwager

term to expire 12/31/2023

Alternate Prosecutor:

Brian Eyerman

term to expire 12/31/2023

Borough Physician:

Occupational Medicine

term to expire 12/31/2023

Compcare Representative:Terri Campbell

term to expire 12/31/2023

Property Maintenance Official:William G. Hunt, Jr.

term to expire 12/31/2023

Ombudsman:Joseph Licata

term to expire 12/31/2023

Clerk to Ombudsman:

term to expire 12/31/2023

Planning Board:**Class I**

term to expire 12/31/

Class IIGino Tessaro

term to expire 12/31/2023

(no confirmation)

Class IV**terms to expire 12/31/2026**1. Arnaldo Arroyo2. James Campbell3. Joyce Molinari4. Michael Meehan5. Vivian Drozd**Board of Health:**Mary Ann Cinque

term to expire 12/31/2025

Historical Committee:Anthony Ciannamea

term to expire 12/31/2023

Frederick J. Dressel

term to expire 12/31/2023

Recycling Coordinator:Jennifer Cooney

term to expire 12/31/2023

Safety Committee:Anthony Ciannamea, Administrator - Delegate term to expire 12/31/2023Richard Behrens, Police ChiefFrank Smith, Captain of First Aid & Rescue SquadJustin Derevyanyk, Chief Fire DepartmentDennis Williams (DPW)Frank Covelli, PIA**Municipal Alliance Coordinator:**Philip Facendola

term to expire 12/31/2023

Motion by _____ and second by _____ to confirm appointments.

ROLL CALL:

Motion by _____ and second by _____ to appoint Councilman Wende as a **Class 3** member of the Planning Board term to expire 12/31/2023.

ROLL CALL:

Motion by _____ and second by _____ to approve the following Resolutions:

RESOLUTION#23-

Confirming Mayor's appointment of representatives Councilwoman Karen Surak and Councilman Manuel Martinez for Teterboro Aircraft Noise Abatement Advisory Committee.

RESOLUTION #23-

Confirming Mayor's appointment of Councilman Antonio Cirillo as 1st Alternate representative and Administrator Anthony Ciannamea as 2nd Alternate representative for the Hackensack Meadowlands Municipal Committee.

ROLL CALL:

CONSENT RESOLUTIONS:

Motion by _____ and second by _____ to approve consent Resolutions.

ROLL CALL:

	<u>Motion</u>	<u>Second</u>	<u>Roll Call</u>
1. Setting official newspapers: The Record Herald News Star Ledger	_____	_____	_____
2. Setting Borough Depositories: Valley National Bank- Moonachie Wells Fargo Bank- Little Ferry N.J. Cash Management.	_____	_____	_____
3. Signatories for Borough Accounts: Dennis Vaccaro, Mayor Anthony Ciannamea, Administrator/Chief Financial Officer Supriya Sanyal, Borough Clerk	_____	_____	_____
4. Authorizing petty cash check to Borough Clerk in the amount of \$100.00.	_____	_____	_____
5. Approval of Borough's Official Holiday Schedule for the year 2023.	_____	_____	_____

	<u>Motion</u>	<u>Second</u>	<u>Roll Call</u>
6. Authorize payment of Group Hospitalization Premiums for retired Police Lieutenant Russell Beideman and his family.	_____	_____	_____
7. Authorizing Re-Affirmation of the Policy & Procedures Manual for the Borough.	_____	_____	_____
8. Adopting Policies and Procedures for DPW effective 01/01/2023.	_____	_____	_____
9. Adoption of the Temporary Budget for 2023.	_____	_____	_____
10. Authorizing investment of Borough's funds from time to time in interest bearing accounts & securities.	_____	_____	_____
11. Adopting Cash Management Plan for the year 2023.	_____	_____	_____
12. Approval of not requiring claimant certification(signatures) for purchase orders of \$2,625.00 or less except for advances, employee reimbursement for expenses, professional fees, services provide by sole proprietor.	_____	_____	_____
13. Authorize that a purchase order is not Required prior to purchasing items costing less than \$2,625.00.	_____	_____	_____
14. Setting interest rates on delinquent taxes & sewer charges at 8% for first \$1,500 & 18% over \$1,500.	_____	_____	_____
15. Releasing Tax Collector from taxes not collectible for reasons enumerated in the Statute.	_____	_____	_____
16. Authorize additional 6% year end interest penalty on delinquencies over \$10,000.	_____	_____	_____
17. Authorize Tax Collector to process cancellation of tax refunds and tax delinquencies of less than Ten(\$10.00).	_____	_____	_____

	<u>Motion</u>	<u>Second</u>	<u>Roll Call</u>
18. Approval of Policy 2023-01 regarding Tax Assessor's Reports on Tax Appeals.	_____	_____	_____
19. Appointing Administrator as Commissioner to South Bergen Municipal Joint Insurance Fund, Municipal Employee Benefits Fund and Bergen County Municipal Energy Joint Purchasing System.	_____	_____	_____
20. Appointing Anthony Ciannamea as the Purchasing Agent.	_____	_____	_____
21. Appointment of Police Officer Victor Migliorino as Municipal Humane Law Enforcement Officer.	_____	_____	_____
22. Appointment of Acadia Financial Group Inc. as Financial Advisory Services Consultant in connection with issuance of Bond anticipation Notes.	_____	_____	_____
23. Appointment of AM Consultants as Fixed Asset Inventory Consultant.	_____	_____	_____
24. Setting fees for certified copies of marriage, Civil union, domestic partnership, death, & birth certificates.	_____	_____	_____
25. Setting fees for amendment of marriage, Civil union, domestic partnership, death & birth certificates.	_____	_____	_____
26. Setting the fees in the amount of \$20.00 for each return Bank check.	_____	_____	_____
27. Establishing a fee of \$32.50/Inspection for all temporary Sub-Code Officials.	_____	_____	_____
28. Establishing a fee of \$240 per Court Appearance for Alternate Prosecutors.	_____	_____	_____

	<u>Motion</u>	<u>Second</u>	<u>Roll Call</u>
29. Establishing a fee of \$100 per Court Appearance for Alternate Public Defender.	_____	_____	_____
30. Establishing the fee of \$15.00 /hour for all temporary worker for Snow Removal and \$ 20.00 /hour for all temporary worker for Snow Plowing.	_____	_____	_____
31. Establishing the fee in the amount of \$20.00 per hour for all temporary DPW workers for emergency call out.	_____	_____	_____
32. Establishing a fee of \$15.00/hour for all temporary bus driver.	_____	_____	_____
33. Authorizing Borough to collect 50 % of the cost for yearly library membership for Wood-Ridge Memorial Library-per family.	_____	_____	_____
34. Authorizing Borough to collect 50% of the cost for yearly library membership for Johnson Library in Hackensack - per family.	_____	_____	_____
35. Authorizing Borough to collect 50% of the cost for yearly library membership for Little Ferry Public Library- per family.	_____	_____	_____
36. Authorizing residents be reimbursed for required reading books purchased by them, when books are not available in the Wood-Ridge, Little Ferry and Johnson Public Library and donating the book to the School Library.	_____	_____	_____
37. Authorize Borough Clerk to issue additional membership to a library (Wood-Ridge Memorial Library/Little Ferry Public library/Johnson Public Library) after collecting 100% cost for the membership of the library.	_____	_____	_____

	<u>Motion</u>	<u>Second</u>	<u>Roll Call</u>
38. Authorizing Borough's participation in a Mutual Aid Plan and Rapid Deployment Force in accordance with the plan as submitted by the Bergen County Police Chief's Association._	_____	_____	_____
39. Affirming Borough's participation of the followings: a) National Joint Powers Alliance b) Educational Services Commission of New Jersey Cooperative Pricing System c) County of Union Cooperative Pricing System d) Bergen County Cooperative Pricing System	_____	_____	_____
40. Approval of annual Contribution to Comprehensive Behavioral Healthcare, Inc. for Mental Health Services rendered to the residents of Moonachie.	_____	_____	_____
41. Adopting No- Cash policy for the payment of taxes (Property and Sewer).	_____	_____	_____
42. Adopting No-Cash policy for any Payments for Borough's Offices.	_____	_____	_____
43. Confirming Police Chief's determination for following 2023 approved towers: Nick's Towing Service, Inc. A&D Towing and Recovery LLC	_____	_____	_____
44. Authorize Borough Administrator to issue a check in the amount of \$16,000.00 to Moonachie Fire Dept. as an annual Contribution.	_____	_____	_____
45. Authorize Mayor to sign a Software Maintenance agreement with Munidex for Vital Statistics.	_____	_____	_____

BILLS:

Motion by _____ and second by _____ to approve the payment of bills amounting to _____.

ROLL CALL:

COMMITTEE APPOINTMENTS BY CONSENT

Motion by _____ and second by _____.

ROLL CALL:

INTRODUCTION OF ORDINANCE:

BE IT RESOLVED by _____ and second by _____ to introduce following Ordinance:

ORDINANCE #2023-1

AN ORDINANCE TO AMEND CHAPTER XIII “UTILITIES” SECTION 13-14, OF THE REVISED GENERAL ORDINANCE OF THE BOROUGH OF MOONACHIE, COUNTY OF BERGEN, STATE OF NEW JERSEY

heretofore introduced, do now pass on first reading, and said ordinance be further considered for final passage at a meeting to be held on the 26th day of January 26, 2023 at 7 :00 P.M. or as soon thereafter as the matter can be reached, at the regular meeting of the Mayor and Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk be and hereby is, authorized and directed to publish said ordinances according to law with a notice of introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

ROLL CALL:

PUBLIC HEARING:

Motion by _____ and second by _____ to close public hearing.

ROLL CALL:

Motion by _____ and second by _____ to adjourn meeting at _____.

ROLL CALL:

BOROUGH OF MOONACHIE
2023 COUNCIL COMMITTEES

<u>COMMITTEE</u>	<u>CHAIR</u>	<u>MEMBER</u>
POLICE	_____	_____ _____
FIRE & FIRST AID	_____	_____
LAW & ORDINANCE	_____	_____
DPW/ BUILDINGS & GROUNDS	_____	_____
UTILITIES & BCUA	_____	_____
FINANCE & INSURANCE	_____	_____
RECREATION	_____	_____
COMMUNITY AFFAIRS, CIVIC CENTER & PUBLIC INFORMATION	_____	_____
HEALTH & ENVIRONMENT	_____	_____
EMERGENCY MANAGEMENT	_____	_____
AIRPORT	_____	_____
RENT LEVELING & MOBIL HOME PARK	_____	_____
PERSONNEL	_____	_____
COMMERCE & INDUSTRY RELATIONS	_____	_____
GRANTS	_____	_____
<u>LIAISONS:</u>		
BOARD OF EDUCATION		_____
SCHOLARSHIP		_____
SENIOR CITIZENS		_____
<u>MEMBER:</u>		
PLANNING BOARD		_____
MUNICIPAL ALLIANCE		_____
MOONACHIE MUNICIPAL CRISIS RESPONSE TEAM		_____