

OATH OF OFFICE

ADMINISTERED BY Assemblyman Gary Schaer

COUNCILMAN ROBERT J. BAUER, SR. BIBLE HELD BY Jennifer Bauer, Priscilla Bauer, Louis and Robert Bauer Jr.

COUNCILWOMAN KATHLEEN M. KINSELLA BIBLE HELD BY Sean and Jessica Jones, Ryan Jones and Victoria Picurro

REORGANIZATION MEETING called to order, Mayor Dennis Vaccaro in the chair, at the Municipal Building on Sunday, January 5th, 2020 at 2:08 P.M.

Mayor called for Pledge of Allegiance to the Flag.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez-present, Surak-not preset, Wende- present

Borough Clerk stated that notice of the meeting was announced in accordance with the Open Public Meeting Act.

Motion by C/Bauer and second by C/Wende to waive the regular order of business.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Wende.

All ayes. So ordered.

Motion by C/Kinsella second by C/Bauer to elect C/Cirillo as Council President.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Wende.

All ayes. So ordered.

PRESENTATION:

Julie Guttilla, WeDO of Bergen County- presented a certificate to C/Kinsella to acknowledge her reelection.

RESOLUTIONS:

Motion by C/Kinsella and second by C/Bauer to approve following Resolutions:

RESOLUTION #20-01

BE IT RESOLVED by the Mayor and Council that Frank Migliorino be and is hereby appointed as Borough Attorney for the year 2020.

RESOLUTION #20-02

BE IT RESOLVED by the Mayor and Council that Paul Lerch of Lerch, Vinci and Higgins, be and is hereby appointed as Borough Auditor for the year 2020.

RESOLUTION #20-03

BE IT RESOLVED, that Helene Herbert be and is hereby appointed as Special Attorney for the purpose of negotiating all tax appeals against the Borough, for the year 2020.

RESOLUTION #20-04

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the By-laws of the Mayor and Council be adopted for the year 2020.

RESOLUTION #20-05

WHEREAS, Section 13 of the Open Public Meeting Act, Chapter 231, P. L. 1975 requires that a public body post and maintain posted throughout the year, a schedule of the Regular Meetings of the public body to be held during the year.

WHEREAS, the Mayor and Council intend that formal action be taken at the reorganization meeting, executive meeting sessions, regular monthly meeting sessions and/or special meeting sessions of the Borough Council. The denomination of a particular meeting as the reorganization meeting, an executive meeting session, a regular monthly meeting session and/or a special meeting session shall have no significance with respect to the type of action which the Governing Body may take at such meetings. Specifically, whether a reorganization meeting, an executive meeting session, a regular monthly meeting session and/or special meeting session occurs, the Mayor and Council intend that formal action by formal vote will or may occur at any of such meetings and/or sessions.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the following meetings will constitute the Executive Session and the Regular Meetings of the Mayor and Council of the Borough of Moonachie for the year 2020:

1. Executive Sessions will be at the Municipal Building, 70 Moonachie Road, Moonachie, at 7:00 P.M., Prevailing Time on the following dates:

February 13	July 9
March 12	August 13
April 9	September 10
May 14	October 8
June 11	November 12
*December (No Meeting)	

2. Executive Sessions prior to the Regular Meeting will be held at the Municipal Building, 70 Moonachie Road, Moonachie beginning at 6:30 P.M., Prevailing Time and immediately following the Regular Meeting will be held at the Municipal Building, 70 Moonachie Road, Moonachie, on the following dates at 7:00 P.M.

January 23	July 23
February 27	August 27
March 26	September 24
April 23	October 22
May 28	November 24 (Tuesday)
June 25	December 17

RESOLUTION#20-06

BE IT RESOLVED that the law firm of DeCotiis, FitzPatrick , Cole & Giblin, LLP, be and is hereby appointed for Specialized legal services in connection with the authorization and the issuance of bonds, notes and bond anticipation notes in the Borough of Moonachie, for the year 2020.

RESOLUTION #20-07

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that Joshua H. Reinitz be and is hereby appointed as a Public Defender at a fee of \$100.00 per Court Case.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Wende.
All ayes. So ordered.

APPOINTMENTS:

The Mayor made the following appointments:

Borough Administrator:

Anthony Ciannamea

term to expire 12/31/2020

Affirmative Action Officer: term to expire 12/31/2020
Anthony Ciannamea

Assessment Search Officer: term to expire 12/31/2020
Supriya Sanyal

Tax Search Officer: term to expire 12/31/2020
Frank Santora

Prosecutor: term to expire 12/31/2020
Linda H. Schwager

Alternate Prosecutor: term to expire 12/31/2020
Brian Eyerman

Borough Physician: term to expire 12/31/2020
Occupational Medicine

Compcare Representative: term to expire 12/31/2020
Terri Campbell

Property Maintenance Official: term to expire 12/31/2020
William G. Hunt, Jr.

Ombudsman: term to expire 12/31/2020
Joseph Licata

Planning Board
Class II
MaryEllen Lyons term to expire 12/31/2020
 (no confirmation)

Planning Board Alternates Members (2 years term) terms to expire 12/31/2021

Alternate 1.
Arnaldo Arroyo

Alternate 2.
Rudolph Petrella

Board of Health:

Mary Ann Cinque (3 yrs. term) 12/31/2022

Karen Surak (3 yrs. term) 12/31/2022

Historical Committee:

Anthony Ciannamea term to expire 12/31/2020
Frederick J. Dressel term to expire 12/31/2020

Safety Committee:

Anthony Ciannamea, Administrator - Delegate term to expire 12/31/2020

Richard Behrens, Police Chief

Frank Smith, Captain of First Aid & Rescue Squad

Justin Derevyanik, Chief Fire Department

Mary Ellen Lyons, Superintendent (DPW)

Frank Covelli, PIA

Municipal Alliance Coordinator: Philip Facendola term to expire 12/31/2020

Motion by C/Bauer and second by C/Wende to confirm appointments.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Wende.

All ayes. So ordered.

Motion by C/Kinsella and second by C/Cirillo to approve the following Resolutions:

RESOLUTION #20-08

WHEREAS, that the Mayor appointed Councilman Bruce Surak and Councilman Manuel Martinez as representatives of Borough of Moonachie for Teterboro Aircraft Noise Abatement Advisory Committee (TANAAC) at the Reorganization Meeting on January 5, 2020, term to expire 12/31/2020, and

BE IT FURTHER RESOLVED, by the Governing Body that the appointments of Representatives for Teterboro Aircraft Noise Abatement Advisory Committee (TANAAC) be and is hereby confirmed.

RESOLUTION #20-09

WHEREAS, that the Mayor appointed Councilman Antonio Cirillo as 1st alternate representative and Frederick J. Dressel as 2nd alternate representative for the Hackensack Meadowlands Municipal Committee at the Reorganization Meeting on January 5, 2020, term to expire 12/31/2020, and

BE IT FURTHER RESOLVED, by the Governing Body that the appointments of representatives for the Hackensack Meadowlands Municipal Committee be and is hereby confirmed.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Wende.
All ayes. So ordered.

CONSENT RESOLUTIONS:

All matters listed bellows are considered to be routine in nature and will be enacted by one motion and second.

Motion by C/Wende and second by C/Cirillo to approve consent Resolutions:

RESOLUTION #20-10

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the following are considered the official newspapers of the Borough:

- The Record
- Passaic Herald News
- The Star Ledger

RESOLUTION #20-11

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the following depositories or any N. J. Depositories doing business in Bergen County are designated as the official Borough Depositories:

- Valley National Bank – Moonachie
- Wells Fargo Bank –Little Ferry
- N. J. Cash Management

RESOLUTION #20-12

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the following officers be and are hereby authorized to sign checks for the Borough of Moonachie, for the Borough of Moonachie accounts:

- Mayor- Dennis Vaccaro
- Borough Clerk- Supriya Sanyal
- Administrator/CFO – Anthony Ciannamea

RESOLUTION #20-13

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the proper officers are hereby authorized and directed to issue a Petty Cash check in the amount of \$100.00 to Borough Clerk, Supriya Sanyal.

RESOLUTION #20-14

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie, County of Bergen, State of New Jersey, that the penalty upon delinquent taxes and sewer utility charges be fixed at the rate of Eight (8) per centum per annum on the first \$1,500.00 of the delinquency and Eighteen (18) per centum per annum on any account in excess of \$1,500.00 and that no penalty be imposed if payment upon taxes or sewer utility charges be made before the expiration of Ten (10) days after each quarterly payment of taxes or sewer utility charges become due and payable and the collector is hereby authorized and empowered to waive any penalty for interest provided said taxes and sewer utility charges are paid before the expiration of Ten (10) days after each quarterly payment of taxes and sewer utility charges become due.

BE IT FURTHER RESOLVED, that this shall not apply where there is a specific rate or prohibition of grace period; and

BE IT FURTHER RESOLVED, that this resolution shall be effective and apply after February 1, 2020 quarter taxes are due, and that no penalty rate herein for assessments shall apply where there is a specific ordinance fixing a penalty rate for specific assessment.

RESOLUTION#20-15

WHEREAS, N.J.S.A. 54:4-91.1 requires that on or before May 1st of each year, the Tax Collector file the Mayor and Council a list of delinquent taxes which he believes are not collectible for reason enumerated in the statute; and

WHEREAS, the Mayor and Council on being satisfied that any of the taxes are not collectible, shall by resolution release the Tax Collector from the collection thereof and order the same canceled; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council that action pursuant to N.J.S.A. 54:4-91.2 is not required for the above reason.

RESOLUTION #20-16

WHEREAS, recently enacted Assembly Bill No. 4425 and Senate Bill No. 2579 have been signed into law effective March 29, 1991 and April 14, 1991 respectively amending NJSA 54:4-67 and

WHEREAS, the Mayor and Council of the Borough of Moonachie are desirous of enacting the following changes with respect to the aforementioned bills:

-interest charges on a property tax delinquency shall be calculated on the sum of all taxes from year to year and not calculated on a yearly basis.

-An additional penalty of 6% will be added on the amount of a property tax and sewer delinquency in excess of \$10,000.00

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Moonachie, County of Bergen, State of New Jersey, hereby authorize the Tax Collector to implement the above stated changes; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be given to the Tax Collector.

RESOLUTION #20-17

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the fee be set at \$10.00 per copy, for certified copy of marriage, civil union, domestic partnership, death and birth certificates for the calendar year 2020.

RESOLUTION #20-18

WHEREAS, the Mayor and Council of the Borough of Moonachie deems it advisable and in the public interest to keep surplus monies invested in interest bearing accounts and securities;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie, New Jersey, that the Chief Financial Officer and/or the Chairperson of the Finance Committee and/or other Borough official designated by the Chairperson of the Finance Committee are hereby authorized to invest Borough funds from time to time, when available, for such investments and not required for normal use by the Municipality; and

BE IT FURTHER RESOLVED that a report of such investments be submitted to the Mayor and Council of the Borough of Moonachie for ratification at the next succeeding Council meeting following the date of investment of funds.

RESOLUTION #20-19

WHEREAS, the Borough of Moonachie is a member of the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Employee Benefits Fund and the Bergen County Municipal Energy Joint Purchasing System; and

WHEREAS, the by-laws of said Funds require that a Commissioner to each fund be appointed by the Mayor and Council; and

WHEREAS, the Borough has recommended the appointment of Administrator Anthony Ciannamea as Commissioner to said Funds;

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Moonachie, that Administrator Anthony Ciannamea is hereby appointed Commissioner to the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Employee Benefits Fund and the Bergen County Municipal Energy Joint Purchasing System.

RESOLUTION #20-20

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that Anthony Ciannamea be and is hereby appointed as the Purchasing Agent, effective January 1, 2020.

RESOLUTION #20-21

BE IT RESOLVED, that the Borough Administrator is hereby authorized to issue a check to the Moonachie Fire Department as an annual Contribution in the amount of \$16,000.00.

RESOLUTION #20-22

BE IT RESOLVED, by the Mayor and Council that the following list of 2020 Official Holiday Schedule be and is hereby approved:

2020 New Year's Day	Wednesday	January 1, 2020
Martin Luther King Jr Day	Monday	January 20, 2020
President's Day	Monday	February 17, 2020
Good Friday	Friday	April 10, 2020
Memorial Day	Monday	May 25, 2020
Independence Day - observed	Friday	July 3, 2020
Labor Day	Monday	September 7, 2020
Columbus Day	Monday	October 12, 2020
General Election Day	Tuesday	November 3, 2020
Thanksgiving Day	Thursday	November 26, 2020
Day After Thanksgiving	Friday	November 27, 2020
Christmas Eve (in lieu of Veterans Day)	Thursday	December 24, 2020
Christmas Day	Friday	December 25, 2020
New Year's Eve (in lieu of Lincoln's Birthday)	Thursday	December 31, 2020

RESOLUTION#20-23

WHEREAS, N.J.S.A. 40A:5-17.1 provides that a municipality may authorize the processing of tax refunds of less than Ten (\$10.00) Dollars and the cancellation of tax delinquencies of less than Ten (\$10.00) Dollars; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the Tax Collector is hereby authorized to process, without any further action on the part of Mayor and Council, any property tax refund of less than (\$10.00) Dollars; and

BE IT FURTHER RESOLVED, that the Tax Collector is hereby authorized to process, without further action on the part of Mayor and Council, the cancellation of any property tax delinquency of less than (\$10.00) Dollars; and

BE IT FURTHER RESOLVED, that a Certified Copy of this Resolution be provided by the Borough Clerk to the Tax Collector and the Chief Financial Officer.

RESOLUTION #20-24

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the fee be set at \$20.00 per each returned bank check for the year 2020.

RESOLUTION #20-25

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the Group Hospitalization Premiums for Retired Police Lieutenant, Russell Beideman and his family be paid by the Borough for the calendar year 2020.

RESOLUTION #20-26

Resolution Re: Establishing Temporary Budget Appropriations for 2020

WHEREAS, N.J.S. 40:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2020 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first thirty (30) days of January, 2020, and

WHEREAS, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2019 Budget exclusive of any appropriations made for debt service, capital improvement fund and public assistance in the said 2019 Budget.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie, that the following temporary appropriations be made and certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

2020 TEMPORARY BUDGET

CURRENT FUND

General Government

General Administration

Salaries and Wages	\$	53,000
Other Expenses		27,100
Grant Consultant		5,500
Sandy Consultant		30,400

Municipal Clerk

Salaries and Wages		16,800
Other Expenses		4,500

Mayor and Council

Salaries and Wages		11,100
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Other Expenses	1,400
Financial Administration	
Salaries and Wages	10,500
Other Expenses	32,000
Audit Services	7,900
Assessment of Taxes	
Salaries and Wages	4,000
Other Expenses	12,500
Revenue Administration	
Salaries and Wages	4,200
Other Expenses	3,800
Legal Services and Costs	
Salaries and Wages	13,100
Other Expenses	11,700
Engineering Services and Costs	
Other Expenses	4,200
Municipal Land Use Law (NJS 40:55D-1)	
Planning Board	
Salaries and Wages	800
Other Expenses	2,700
Insurance	
Unemployment	2,600
Surety Bond Premium	1,100
Group Insurance for Employees	301,000
Health Benefit Waiver	9,300
General Liability and Workers Compensation	85,000
Current Fund (Continued)	
Public Safety Functions	
Fire	
Other Expenses	\$ 22,000
Fire Hydrant	16,600
Uniform Fire Safety Act	
Salaries and Wages	4,400
Other Expenses	2,900
Life Hazard Use Fee Payments	
Salaries and Wages	7,100
Other Expenses	1,200
Police	
Salaries and Wages-Uniformed	495,000
Salaries and Wages- Crossing Guards	17,200
Other Expenses	41,000
Police Dispatch/911	
Salaries and Wages	57,300
Other Expenses	1,700
First Aid	
Contribution	4,500
Other Expenses	2,100
Emergency Management Services	
Salaries and Wages	1,000
Other Expenses	1,200
Municipal Court	
Salaries and Wages	20,300
Other Expenses	1,900
Prosecutor	
Contractual	1,800
Public Works Function	
Road Repairs and Maintenance	
Salaries and Wages	68,700

Other Expenses	13,900
Solid Waste Collection	
Salaries and Wages	9,200
Other Expenses	15,000
Other Expenses- Contractual	33,900
Public Buildings and Grounds	
Salary and Wages	5,200
Other Expenses	34,300
Vehicle Maintenance	
Other Expenses	34,700
Health and Human Services	
Public Health Services	
Salaries and Wages	1,100
Other Expenses	9,300
Occupational Safety and Health Act	
Hepatitis "B" Inoculations	800
Fire Equipment	2,200
First Aid Equipment	1,200
South Bergen Mental Health	
Other Expenses- Contractual	300
Current Fund (Continued)	
Park and Recreation Functions	
Recreations Services and Programs	
Salaries and Wages	\$ 10,500
Other Expenses	5,400
Community Affairs	
Salaries and Wages	1,900
Other Expenses	4,300
Other Common Operating Functions	
Celebration of Public Events	
Other Expenses	5,300
Code Enforcement and Administration	
Construction Code Official	
Salaries and Wages	13,600
Other Expenses	1,200
Building Inspector	
Salaries and Wages	3,800
Plumbing Inspector	
Salaries and Wages	1,700
Electrical Inspector	
Salaries and Wages	1,600
Fire Protection Inspector	
Salaries and Wages	2,000
Property Maintenance Official	
Salaries and Wages	1,600
Rent Monitoring	
Other Expenses	2,200
Utility Expenses and Bulk Purchases	
Street Lighting	18,400
Gasoline	15,800
Telephone	23,100
Natural Gas	15,800
Water	4,700
Electric	33,600
Landfill/Solid Waste Disposal Costs	
Sanitary Landfill - Tipping Fees	22,100

Contingent		300
Deferred Charges and Statutory Expenditures		
Contribution to Social Security System (OASI)		74,000
Police and Fireman's Retirement Systems of NJ		638,428
Public Employees Retirement System		201,272
DCRP		1,300
LOSAP		
Fire		46,042
First Aid		45,000
Recycling Tax	\$	3,100
"911" Telecommunications Agreement		500
Shooting Range Agreement- Wood Ridge		1,400
Township of South Hackensack- DPW		16,000
Borough of Teterboro- Emergency Management		500
Borough of Teterboro- Police		<u>210,000</u>
	Sub-Total	<u>3,011,642</u>
Capital Improvement Fund	\$	40,000
Debt Service		
Bond Principal		400,000
Bond Interest		<u>282,713</u>
	Sub-Total	<u>722,713</u>
Total Current Fund General Appropriations	\$	<u><u>3,734,355</u></u>
Sewer Utility		
Operating		
Salary and Wages	\$	126,000
Other Expenses		122,000
Bergen County Utilities Authority- Annual Charge		186,000
Debt Service		
Bond Principal		45,000
Bond Interest		3,025
Statutory Expenditures		
Social Security		<u>8,400</u>
Total Sewer Utility Appropriations	\$	<u><u>490,425</u></u>

RESOLUTION #20-27

BE IT RESOLVED by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$32.50 per inspection for all temporary Sub-code officials be and hereby is established.

RESOLUTION #20-28

WHEREAS, the Borough of Moonachie is a current member of the South Bergen Municipal Joint Insurance Fund, which provides Property, Casualty and other related insurance coverage; and

WHEREAS, the bylaws of South Bergen Municipal Joint Insurance Fund requires that each member municipality shall appoint an insurance producer as a Risk Management Consultant who shall not be a fund Commissioner or employed by or under contract to the Fund as an Administrator or a servicing organization to perform various professional services as detailed in the Risk Management Consultant's Agreement with the Borough; and

WHEREAS, the provisions of said contracts shall be in accordance with the dictates of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Administrator has determined and certified in writing that the value of said service will exceed \$17,500.00; and

WHEREAS, the anticipated term of Risk Management Consultant's agreement is one (1) year; and

WHEREAS, the Risk Management Consultant fee is an amount equal to six (6%) percent of the municipal's annual assessment as promulgated by the South Bergen Municipal Joint Insurance Fund and NJ Municipal Excess Liability Joint Insurance Fund; and

WHEREAS, the insurance services rendered by Risk Management Consultant is categorized as extraordinary and unspecifiable and thus, render comparative bidding impractical; and

WHEREAS, Professional Insurance Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Professional Insurance Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Moonachie in the previous one year and that the contract will prohibit Professional Insurance Associates, Inc. from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie as follows:

1. James V. Gardella, Professional Insurance Associates, Inc. is hereby appointed as a Risk Management Consultant for the period of 1/1/2020 to 12/31/2020 in accordance with the South Bergen Municipal Joint Insurance Fund's bylaws.
2. The Mayor and Borough Clerk are hereby authorized and directed to execute the attached Contracts with Professional Insurance Associates, Inc.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

RESOLUTION #20-29

WHEREAS, the Borough of Moonachie is a current member of the Bergen Municipal Employee Benefits Fund, which provides Health Benefits for municipal employees and other related insurance coverage; and

WHEREAS, the bylaws of Bergen Municipal Employee Benefits Fund requires that each member municipality shall appoint an insurance Consultant/Benefits Coordinator who shall not be a fund Commissioner or employed by or under contract to the Fund as an Administrator or a servicing organization to perform various professional services as detailed in the Consultant/Benefits Coordinator Agreement with the Borough; and

WHEREAS, the provisions of said contracts shall be in accordance with the dictates of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Administrator has determined and certified in writing that the value of said service will exceed \$17,500.00; and

WHEREAS, the anticipated term of Consultant/Benefits Coordinator agreement is one (1) year; and

WHEREAS, the Consultant/Benefits Coordinator fee is established by the Executive Committee of the Bergen Municipal Employees Benefits Fund(BMED) and promulgated by the BMED; and

WHEREAS, the service rendered by Consultant/Benefits Coordinator is categorized as extraordinary and unspecifiable and thus, render comparative bidding impractical; and

WHEREAS, P.I.A Security Programs Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that P.I.A Security Programs Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Moonachie in the previous one year and that the contract will prohibit P.I.A Security Programs Inc. from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie as follows:

1. James V. Gardella, P.I.A Security Programs Inc. is hereby appointed as an insurance Consultant/Benefits Coordinator for the period of 1/1/2020 to 12/31/2020 in accordance with the Bergen Municipal Employee Benefits Fund's bylaws.
2. The Mayor and Borough Clerk are hereby authorized and directed to execute the attached Contract with P.I.A Security Programs Inc.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

RESOLUTION #20-30

BE IT RESOLVED, that the Borough Clerk be and is hereby authorized to issue a letter for the Wood-Ridge Memorial Library for membership of resident of the Borough of Moonachie after the Borough of Moonachie collects 50% of the cost for each membership of Wood-Ridge Library; and

BE IT RESOLVED, that the Borough Clerk be and is authorized to reimburse Wood-Ridge Memorial Library for membership of residents of the Borough of Moonachie, upon evidence presented by the Wood-Ridge Memorial Library; and

BE IT FURTHER RESOLVED that same be charged to Budget Item, Administrative and Executive, Other Expense.

RESOLUTION #20-31

BE IT RESOLVED, that the Borough Clerk be and is hereby authorized to issue a letter for the Johnson Library, Hackensack for membership of resident of the Borough of Moonachie after the Borough of Moonachie collects 50% of the cost for each membership of Johnson Library, Hackensack; and

BE IT RESOLVED that the Borough Clerk be and is hereby authorized to reimburse Johnson Library, Hackensack, for membership of residents of the Borough of Moonachie upon evidence presented by the Johnson Library, Hackensack; and

BE IT FURTHER RESOLVED that same be charged to Budget Item, Administrative & Executive, Other Expenses.

RESOLUTION #20-32

BE IT RESOLVED, that the Borough Clerk be and is hereby authorized to issue a letter for the Little Ferry Public Library for membership of resident of the Borough of Moonachie after the

Borough of Moonachie collects 50% of the cost for each membership of Little Ferry Public Library from the resident;

BE IT RESOLVED that the Borough Clerk be and is hereby authorized to reimburse Little Ferry Public Library, Little Ferry, for membership of residents of the Borough of Moonachie upon evidence presented by the Little Ferry Public Library; and

BE IT FURTHER RESOLVED that same be charged to Budget Item, Administrative & Executive, Other Expenses.

RESOLUTION #20-33

WHEREAS, Borough residents had problems in obtaining required reading books from Wood-Ridge Memorial Library, Little Ferry Public Library or Hackensack Johnson Public Library and the Borough does not have the privilege of obtaining books from other libraries;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council that resident be reimbursed for the required reading books purchased by them upon submission of a list of the reading required by the Elementary School or High School, original purchase receipts and the book purchased and presentation of a valid Library card; and

BE IT FURTHER RESOLVED, that the Borough will donate the books to the Robert L. Craig School library.

RESOLUTION #20-34

BE IT RESOLVED, by the Mayor and Council of the Borough that the Borough Clerk is hereby authorized to issue a letter for an additional membership to a Library (Wood-Ridge Memorial Library/Little Ferry Public Library/Johnson Public Library) after the Borough of Moonachie collects 100% of the cost for each membership after the first membership; and

BE IT RESOLVED, that the Borough Clerk be and is authorized to reimburse Libraries (Wood-Ridge Memorial Library/Little Ferry Public Library/Johnson Public Library) for membership of residents of the Borough of Moonachie, upon evidence presented by the Library.

RESOLUTION #20-35

BE IT RESOLVED by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$240.00 per Court Appearance for alternate prosecutors be and hereby is established.

RESOLUTION #20-36

BE IT RESOLVED by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$15.00 per hour for all temporary worker for Snow Removal be and is hereby established.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Moonachie that the fee in the amount of \$20.00 per hour for all temporary worker for Snow Plowing be and is hereby established.

RESOLUTION #20-37

BE IT RESOLVED by the Mayor and Council, of the Borough of Moonachie that the fee in the amount of \$20.00 per hour for all temporary DPW workers for emergency call outs be and is hereby established.

RESOLUTION #20-38

BE IT RESOLVED by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$15.00 per hour for all temporary bus driver be and hereby is established.

RESOLUTION #20-39

WHEREAS, the Police Departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies; and

WHEREAS this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4, and N.J.S.A. App. A:9-40.6; and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of emergency, riot or disorder in order to protect life and property; and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Moonachie to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the Police Department of the Borough of Moonachie, Bergen County, New Jersey under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.

RESOLUTION #20-40

BE IT RESOLVED, by the Mayor and Council that the Mayor is hereby authorized to sign a Software Maintenance agreement with Munidex, Inc. 174 Route 17 North, Suite 202, Rochelle Park, NJ 07662, for the period of January 1, 2020 thru December 31, 2020 for the annual fee of \$481.60 for Vital Statistics.

RESOLUTION #20-41

WHEREAS, Police Chief determined that Nick's Towing Service, Inc. and A&D Towing and Recovery LLC will be 2020 approved tower for the Moonachie Police Department for the year 2020; and

BE IT RESOLVED, by the Mayor and Council that the Police Chief's determination on said approved towers be and is hereby confirmed.

RESOLUTION #20-42

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that Policy 2020-01 is hereby approved and shall take effect immediately

Policy 2020-01

The Borough Tax Assessor shall notify the Chief Financial Officer and the Governing Body of all tax appeals by June 1st of each year. The Assessor's report shall contain at a minimum a break down by property class the number of pending appeals, the current assessed value and the reduction in assessed value if all appeals were successful. If there are appeals for which complete information is unavailable as of June 1st, those appeals should be reported as information becomes available.

RESOLUTION #20-43

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that that the Policies and Procedures for Department of Public Works as more particularly set forth on Schedule "A" annexed hereto be and is hereby adopted effective January 1st, 2020.

RESOLUTION #20-44

WHEREAS, the Borough of Moonachie ("Borough") is required pursuant to State law P.L. 2017, Chapter 331 to appoint a Municipal Humane Law Enforcement Officer (MHLEO) within the Moonachie Police Department; and

WHEREAS, the MHLEO shall serve as liaison between the municipality and the Bergen County Prosecutor's Office and shall have the power and authority within the municipality to enforce the animal cruelty laws of the State and animal cruelty ordinances of the municipality; and

WHEREAS, the Borough has received from Richard Behrens, Chief of the Police of the Moonachie Police Department, a recommendation to appointment Police Officer Victor A, Migliorino as MHLEO; and

WHEREAS, the Mayor and Council of the Borough are desirous of appointing Police Officer Victor Migliorino to serve as MHLEO for the Moonachie Police Department and the Borough of Moonachie in accordance with the requirements and procedures mandated in P.L. 2017, c.331 (C.4:22-14.4) et seq.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie, Bergen County, New Jersey, as follows:

1. That Police Officer Victor A. Migliorino of the Moonachie Police Department is hereby appointed to serve as the Municipal Humane Law Enforcement Officer for the Borough of Moonachie.
2. That Police Officer Victor A. Migliorino shall perform all such duties and carry out all of the responsibilities as set forth in accordance with the requirements and procedures mandated under P.L. 2017, c331 (C4:22-14.4), et seq.
3. That no further action of the Borough shall be required.

RESOLUTION #20-45

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that Borough's participation be and is hereby affirmed in the followings:

- a) National Joint Powers Alliance
- b) Educational Services Commission of New Jersey Cooperative Pricing System
- c) County of Union Cooperative Pricing System

RESOLUTION #20-46

WHEREAS, NJAC 5:30-9A.6 and 5:31-4.1 allows greater flexibility for local units in implementing the claimant certification requirement set forth in NJSA 40A:5-16(a)

WHEREAS, certain changes now permitted would accelerate the Borough's bill paying process

WHEREAS, after review with the Borough's accountants the following changes were recommended:

1. The Borough should give consideration to using the threshold allowed by the boards of education which is 15% of the bid threshold for required claimant signatures. For the Borough the amount would be \$2,625.00 which is 15% of the Borough's bid threshold of \$17,500.00. Therefore, claimant signatures would only be required for all purchases over \$2,625.00 excluding advances, employee reimbursement for expenses, professional fees and payments made for services provided exclusively and entirely by an individual (eg sole proprietor) which would require signature regardless of the amount.
2. The Borough may elect not to require claimant certification for transactions where the payment is made through standard EFT technologies.

WHEREAS, after careful consideration and review the Governing Body of the Borough of Moonachie has agreed with both recommendations.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Moonachie that claimant certifications (signatures) will no longer be required for purchase orders of \$2,625.00 or less except for advances, employee reimbursement for expenses, professional fees and payments made for services provided exclusively and entirely by an individual (eg sole proprietor) which would require signature regardless of the amount. In addition claimant certifications would not be required for any transaction where the payment is made through standard EFT technologies.

This resolution is retroactive to January 1, 2020 and should be renewed annually at the Governing Body's Annual Reorganizational Meeting.

**RESOLUTION #20-47
CASH MANAGEMENT PLAN**

This plan is established to comply with the requirements of N.J.S.A. 40A: 5-14 and to provide a guide to municipal officials and employees in carrying out their duties concerning the receipt and disbursement and investment of Borough of Moonachie funds.

The following requirements shall be adhered to:

- A. The Mayor and Council shall, at the first reorganization meeting, designate the legal depositories for all municipal funds. The resolution may be amended or supplemented from time to time as the Mayor and Council deems necessary. Such resolution(s) shall be deemed a part of the Cash Management Plan.
- B. The Mayor and Council shall, at the first reorganization meeting of the newly elected Governing Body designate by resolution the required signatories to all municipal bank accounts. The resolution may be amended or supplemented from time to time as the Mayor and Council deems necessary.
- C. All municipal funds received by an official or employee shall be deposited within 48 hours to an account in the name of the Borough of Moonachie.
- D. The Borough's Chief Financial Officer shall be charged with administering the Cash Management Plan.
- E. The following funds shall not be required to be maintained in interest bearing accounts:
 1. Change Funds
 2. Petty Cash Funds
 3. Community Development Account
- F. It shall be the responsibility of the Chief Financial Officer, to analyze the Borough's cash flow and identify funds that are not needed for the Borough's immediate needs.

Such funds identified shall be invested after obtaining documented quotations and reviewing all investment options, and with the approval of the Chief Financial Officer, in the authorized investment(s) offering the highest effective rate of return, that meets the cash flow needs of the Borough unless otherwise restricted by the Mayor and Council. The following are the authorized investments approved by the Mayor and Council and are permitted for Local Government units by N.J.S.A. 40A: 5-15 1(a).

1. Interest-bearing bank accounts and certificates of deposits in authorized banks for deposit of local funds (GUDPA approved) as listed in resolution(s) authorizing depositories.
2. Government money market mutual funds as comply with N.J.S.A. 40A: 5-15 1(e).

3. Any federal agency or instrumentality obligation authorized by the United States Congress that matures with 397 days from the date of purchase, and has a fixed rate of return not dependent on any index or external factors.
 4. Bonds or obligations of the Borough of Moonachie or the Moonachie School District.
 5. Any other obligations with maturities not exceeding 397 days as permitted by the New Jersey Division of Investments.
 6. Local Government Investment pools which comply with N.J.S.A. 40A:5-15.1(e) and conditions set the Division of Local Government Services.
 7. New Jersey Cash Management Plan.
 8. Repurchase agreements (repo's) of fully collateralized securities, which comply with N.J.S.A. 40A:5-15.1(a).
- G. The Chief Financial Officer shall report monthly all investment transactions as required by N.J.S.A.40A: 5-15.2 to the Mayor and Council.

Audit Requirements

The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

RESOLUTION #20-48

BE IT RESOLVED that the Registrar Supriya Sanyal appointed Lisa Ciannamea as Deputy Registrar for three years' term effective January 1, 2020; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Moonachie that the appointment of Lisa Ciannamea as Deputy Registrar be and is hereby confirmed.

RESOLUTION #20-49

RE: Awarding Non Fair and Open Contract to Associated Appraisal Group, Inc. To Assist Tax Assessor with the Annual Reassessment

WHEREAS, the Bergen County Board of Taxation and the Director of the Division of Taxation, State of New Jersey have granted the Borough of Moonachie a reassessment program set as of October 1, 2020 to be effective for the tax year 2021; and

WHEREAS, the Mayor and Council has determined that it is in the best interest of the Borough to have a fair and equitable reflection of present values on an annual basis; and

WHEREAS, Associated Appraisal Group, Inc. has submitted a proposal to provide assistance to the Tax Assessor on an annual basis for the next five years (2020 – 2024) to be effective (2021 – 2025) for an annual fee of \$15,000.00 per year for five years; and

WHEREAS, it is in the best interest of the Borough to retain Associated Appraisal Group, Inc. to assist the Tax Assessor regarding the annual reassessment in order to ensure the assessed values continually reflect the current market conditions which should result in a reduced number of tax appeals; and

WHEREAS, this award is made without competitive bidding; and

WHEREAS, N.J.S.A. 40A:11-5(1)(a)(1) necessitates the passage of this Resolution as a professional service; and

WHEREAS, Associated Appraisal Group, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Associated Appraisal Group, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Moonachie in the previous one year, and that the contract will prohibit Associated Appraisal Group, Inc. from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified that funds are available for this contract;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Borough of Moonachie that Associated Appraisal Group, Inc., is hereby appointed to assist the Borough Tax Assessor with the annual reassessment for each year for the next five years at the annual cost of \$15,000 per year for years; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute the contract with Associated Appraisal Group, Inc.; and

BE IT FURTHER RESOLVED that the Borough Clerk is directed to cause a brief notice of this award of this agreement to be published in the The Record, stating the name, duration, service, and amount of the contract and that this resolution and contract are to be maintained on file with the Borough Clerk and are to be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED that the Borough Clerk shall forward a copy of this resolution to the Borough Tax Assessor, the Borough Administrator, Associated Appraisal Group, Inc., and the Director of the Division of Taxation of the State of New Jersey; and

BE IT FURTHER RESOLVED this Contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person authorized by law to practice a recognized profession that is regulated by law.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Wende.
All ayes. So ordered.

BILLS:

Motion by C/Kinsella and second by C/Cirillo to approve the payment of bills.

NON-CHECK PAYMENT	CURRENT ACCOUNT	AMOUNT
NON-CHECK PAYMENT	BOROUGH OF MOONACHIE PAYROLL A	179,523.16
TOTAL		179,523.16
NON-CHECK PAYMENT	SEWER OPERATING ACCOUNT	AMOUNT
NON-CHECK PAYMENT	BOROUGH OF MOONACHIE PAYROLL A	17,636.16
TOTAL		17,636.16

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Wende.
All ayes. So ordered.

COMMITTEE APPOINTMENTS BY CONSENT

Motion by C/Bauer and second by C/Cirillo to approve followings Committee appointments:

2020 COUNCIL COMMITTEES

<u>COMMITTEE</u>	<u>CHAIR</u>	<u>MEMBER</u>
POLICE	<u>C/Kinsella</u>	<u>C/Cirillo</u> <u>C/Surak</u>
FIRE & FIRST AID	<u>C/Martinez</u>	<u>C/Kinsella</u>
LAW & ORDINANCE	<u>C/Bauer</u>	<u>C/Wende</u>
DPW/ BUILDINGS & GROUNDS	<u>C/Bauer</u>	<u>C/Martinez</u>
UTILITIES & BCUA	<u>C/Wende</u>	<u>C/Martinez</u>
FINANCE & INSURANCE	<u>C/Cirillo</u>	<u>C/Bauer</u> <u>C/Surak</u>
RECREATION	<u>C/Kinsella</u>	<u>C/Wende</u>
COMMUNITY AFFAIRS, CIVIC CENTER &		

PUBLIC INFORMATION	<u>C/Cirillo</u>	<u>C/Kinsella</u>
HEALTH & ENVIRONMENT	<u>C/Surak</u>	<u>C/Bauer</u>
EMERGENCY MANAGEMENT	<u>C/Surak</u>	<u>C/Wende</u>
AIRPORT	<u>C/Surak</u>	<u>C/Martinez</u>
RENT LEVELING & MOBILE HOME PARK	<u>C/Martinez</u>	<u>C/Bauer</u>
PERSONNEL	<u>C/Bauer</u>	<u>C/Wende</u>
COMMERCE & INDUSTRY RELATIONS	<u>C/Martinez</u>	<u>C/Wende</u>
GRANTS	<u>C/Surak</u>	<u>C/Martinez</u>

LIASONS:

BOARD OF EDUCATION	<u>C/Cirillo & C/Kinsella</u>
SCHOLARSHIP	<u>C/Kinsella & C/Cirillo</u>
SENIOR CITIZENS	<u>C/Cirillo</u>

MEMBER:

PLANNING BOARD	<u>C/Surak</u>
MUNICIPAL ALLIANCE	<u>C/Kinsella</u>
MOONACHIE MUNICIPAL CRISIS RESPONSE TEAM	<u>C/Bauer</u>

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Wende.
 All ayes. So ordered.

Mayor Vaccaro- mentioned that financially the Borough is doing well and he is happy to have the first Reorganization meeting here in 7 years. Thanked everyone.
 C/Bauer- wished everyone a happy and healthy New Year.
 C/Cirillo- wished everyone a Happy New Year and congratulated C/Bauer and C/Kinsella on their reelection.
 C/Kinsella- thanked everyone for their support and wished Happy New Year.
 C/Martinez -wished everyone Happy New Year and congratulated C/Bauer and C/Kinsella.
 C/Wende- congratulated C/Bauer and C/Kinsella and wished everyone Happy New Year
 Attorney Migliorino- congratulated C/Bauer and C/Kinsella, and spoke about his service to the Borough for 40 years.

PUBLIC HEARING:
 No one wished to be heard.

Motion by C/Bauer and second by C/Cirillo to close public hearing.
 ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Wende.
 All ayes. So ordered.

Motion by C/Kinsella and second by C/Bauer to adjourn meeting at 2:34 P.M.
 ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Wende.
 All ayes. So ordered.

ATTEST:
 Supriya Sanyal
 Borough Clerk