

BOROUGH OF MOONACHIE

70 Moonachie Road
Telephone (201) 641-1813

Moonachie, New Jersey 07074
Fax (201) 641-9542



Retail Food Establishment Application requirements:

1. Complete and sign enclosed application.
2. Copies of the **current** Food Manager's and Food Handler's certificates. If enrolled in a class, provide a copy of your check for the class and dates you will be attending.

If there is a Grease Trap at the location	
Grease Trap inspection report from a <u>licensed plumber with raised plumber's seal</u> or an appointment with the Moonachie DPW	
DPW Grease Trap Inspection fee: \$150	DPW Grease Trap Inspections with 'INITIAL' are NOT accepted, must be an 'ANNUAL' inspection

If you do not provide a grease trap inspection you will **NOT** be given your license.
To schedule a grease trap inspection, contact the DPW at 201-641-1813 ext. 4.

If your establishment provides entertainment on a regular basis, you must apply for an Entertainment License; the fee is \$280. Please use a separate check.

Submit all documents with applicable fees (all checks payable to "Borough of Moonachie") via drop off box at Borough Hall or mail to the attention of the Board of Health. If you have any questions, contact the Board of Health at 201-641-1813 ext. 6.

Failure to comply with any of the above terms will result in a summons and possible closure of your business.

Thank you for your cooperation,

Handwritten signature of Jennifer Cooney in cursive script.

Jennifer Cooney

Deputy Borough Clerk/Board of Health Secretary

BOROUGH OF MOONACHIE
BERGEN COUNTY, NEW JERSEY

LICENSE #: _____
(Office Use Only)

Application for **RETAIL FOOD** establishment license in accordance with Section 4-5 of Revised General Ordinances of the Borough of Moonachie.

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

BUSINESS PHONE #: _____

TYPE OF FOOD SERVED: _____

BUSINESS TAX RESALE NUMBER: _____

SEATING CAPACITY: _____ FLOOR SPACE (SQ. FT) _____

BUSINESS OWNER NAME: _____

BUSINESS OWNER ADDRESS: _____

HOME PHONE #: _____

DATE OF SATISFACTORY COMPLETION OF FOOD MANAGER'S/HANDLER'S SAFETY COURSE

****Enclose copy of Food Manager/Handler's Safety course certificate****

In accordance with Ordinance #BH 10-001 : an owner, manager or employee in charge of other employees serving food on each particular shift has not satisfactorily completed the 3-Hour Food Handler's Course, the Moonachie Board of Health may issue a temporary retail food license which shall expire on March 31st of the license year. The retail food establishment shall pay the normal fee charged for the license together with a special surcharge of \$100.00.

Application and fee are due by **December 17, 2021**

Applications received after January 1, 2022 are subject to a surcharge of **\$500.00** (Ord. #BH-10-001)

I HEREBY CERTIFY THAT THE INFORMATION FURNISHED HERewith IS TRUE AND COMPLETE TO THE BEST OF MY ABILITY.

_____ DATE _____

Signature of Applicant

FEE: _____

The license fee for restaurants, which shall include luncheonettes, diners, taverns, pizza kitchens, and all similar establishments which provide for the serving of food to the public, shall be as follows:

1. Restaurants

Capacity:

1-50	\$125
51-100	\$225
101-150	\$325
151-200	\$425
201+	\$525

2. Cafeteria's in Commercial Establishments:] \$125.

- e. All licenses shall expire on December 31 in each year. Any license so granted shall be revocable at any time by a majority vote of the Borough Council upon complaint being made and a hearing had thereon.